STAN STAN	OF C FOR	Bright fro	2 Martin L	uther King Jr. D Atlanta, G	ia Department of Early Care and Learning ing Jr. Drive SE, 670 East Tower tanta, GA 30334 57-5562 WWW.DECAL.GA.GOV				
Date: 1	1/7/2017 <b>Vis</b>	itType: Licensing	g Study	Arrival	1:20 PM	Departure:	3:15 PM		
CCLC-3	39249				Reg	ional Consulta	nt		
Michell	e's Day Care				Beth	n Houtz			
111 Elzie Anderson Road Douglas, GA 31535 ( (912) 260-1451 candmmcquaig@windstream.n									
Mailing A Same	ddress				Join	t with: Melissa H	Herndon		
Quality Ra	ited: ★ ★								
<u>Co</u>	mpliance Zone D	esignation					12 month monitoring		
11/07/2017	Licensing Study	Good Standing	history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.						
05/16/2017	Monitoring Visit	Good Standing							
09/26/2016	Licensing Study	Good Standing							

### Ratios/License Capacity

annon

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds and Two Year Olds and Three Year Olds	1	6	С	7	С	NA	NA	Free Play,Nap
Main	В		0	0	С	9	С	NA	NA	
		Total Capacity @35 sq. ft.: 12		Total C ft.: 0				city limited by Fire s		
Total # Children this Date: 6		Total Capacity @35 sq. ft.: 12	2		Total C ft.: 0	apacity @	25 sq.			
		Disversion								

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	14	C

#### **Comments**

The purpose of today's visit is licensing study. This is the first visit of the fiscal year. The center does not provide transportation. The center is a three star Quality Rated center.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** <u>All</u> employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <u>http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx</u>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





## Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Jacqueline Michelle McQuaig, Program Official

Date

Beth Houtz, Consultant

Date

Melissa Herndon, Consultant

Date

OF GROUP	Bright from the Start Ge 2 Martin Luthe Phone: (404		ive SE, 670 30334	Éast Tower	rning		
1776		Findings Report					
Date: 11/7/2017	VisitType: Licensing Study	Arrival:	1:20 PM	Departure:	3:15 PM		
CCLC-39249			-	<b>jional Consultar</b> n Houtz	nt		
	e Road Douglas, GA 31535 Coffee Cou dmmcquaig@windstream.net	unty	Pho Fax	ne: (229) 238-21 : (229) 238-2955 n.houtz@decal.ga			
Mailing Address Same			Joir	nt with: Melissa H	erndon		
The following infor	mation is associated with a Licensi	ng Study:	Activiti	es and Equ	ipment		
591-1-112 Equipm	ent & Toys(CR)				Met		
<b>Comment</b> Observed-Variety Th	roughout Center						
591-1-135 Swimmi	ing Pools & Water-related Activities	(CR)			Met		
<b>Comment</b> No Swimming Activit	ies Provided						
					Facility		
591-1-119 License	Capacity(CR)				Met		
<b>Comment</b> Licensed Capacity R	outinely Met						
591-1-125 Physica	I Plant - Safe Environment(CR)				Met		
<b>Comment</b> Observation-No Haz	ards Accessible						
591-1-126 Playgro	unds(CR)				Not Met		
Technical Assistan	CA						

591-1-1-.26(6) - The consultant observed a red wagon on the playground. Above the left front wheel the plastic was cracked. The Director will repair and monitor the wagon to ensure there are no potential hazards to children in care.

## Correction Deadline: 11/17/2017

# Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were three active ant beds on the play ground. One ant was located by the door leading to the playground, one ant bed was located in front if the mall slide, and the third ant bed was located between the sand/water play table and the slide.

**POI (Plan of Improvement)** The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

# Correction Deadline: 11/7/2017

		Health and Hygiene
591-1-110 Diapering Areas & Practices(CR)		Met
<b>Comment</b> Observed-Proper Diapering		
591-1-117 Hygiene(CR)		Met
<b>Comment</b> Observed-Proper Hand Washing Throughout		
591-1-120 Medications(CR)		Met
<b>Comment</b> Director stated that no medication is currently disp	oensed.	
		Safety
591-1-105 Animals		Met
<b>Comment</b> No Animals Kept		
591-1-1.11 Discipline(CR)		Met
<b>Comment</b> Observed-Positive Learning Environment		
591-1-1.13 Field Trips(CR)		Met
<b>Comment</b> No Field Trips at This Time		
591-1-136 Transportation(CR)		Met
<b>Comment</b> No Routine Transportation Provided		
		Sleeping & Resting Equipment
591-1-130 Safe Sleeping and Resting Require	ments(CR)	Met
<b>Comment</b> Observed-Pleasant Naptime Environment		
		Staff Records
Records Reviewed: 2	Records w	ith Missing/Incomplete Components: 0
Staff # 1		Met
Date of Hire: 02/02/2007		
<b>0</b> , <i>4</i> , 4, 6		•••
Staff # 2		Met
Date of Hire: 02/02/2007		
Georgia Department of Early Care and Learning	v1.03	Page 2 of 3

# 591-1-1-.09 Criminal Records Check(CR)

## Comment

Criminal Records Check complete

# 591-1-1-.31 Staff(CR)

# Comment

Lead staff education requirements

# 591-1-1-.32 Staff:Child Ratios and Group Size(CR)

# Comment

Observed-Direct Supervision/Attentive Staff

591-1-1-.32 Supervision(CR)

## Comment

Observed-Direct Supervision/Attentive Staff

Met

**Staffing and Supervision** 

Met

Met

Met