



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/27/2018 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 11:35 AM

CCLC-39091

Primrose School of Sandy Springs

5188 Roswell Road Sandy Springs, GA 30342 Fulton County
 (470) 685-1281 rkurana@primrosesandyspringsouth.com

Mailing Address

5188 Roswell Rd, 492
 Sandy Springs, GA 30342

Regional Consultant

Coty Cummings

Phone: (770) 357-4919

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coty.cummings@dec.al.ga.gov

Joint with: Junya Herron

Quality Rated: No

Compliance Zone Designation		
12/27/2018	Monitoring Visit	Good Standing
06/08/2018	Incident Investigation Closure	Good Standing
05/17/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L	One Year Olds	3	9	C	14	C	NA	NA	Snack
Main	B 1R		0	0	C	14	C	NA	NA	Not In Use
Main	C 2R	Infants	2	5	C	14	C	NA	NA	Floor Play
Main	D 3R		0	0	C	17	C	NA	NA	Not In Use
Main	E 2L	One Year Olds	2	9	C	17	C	NA	NA	Free Play
Main	F 1L-Explorers-Upstairs		0	0	C	31	C	NA	NA	Not In Use
Main	G 1R-Upstairs	Two Year Olds	2	6	C	25	C	NA	NA	Free Play
Main	H 2R-Up	Two Year Olds and Three Year Olds	2	9	C	31	C	NA	NA	Snack
Main	I-2L-Pre-K-Up		0	0	C	26	C	NA	NA	Not In Use
Main	J 3L-Preschool-Up	Three Year Olds and Four Year Olds and Five Year Olds	3	9	C	26	C	NA	NA	Snack
Main	K-Back Right Rear-Up	One Year Olds and Two Year Olds	3	9	C	19	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 234						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 56						Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	10	C
Main	Playground B	25	C

Main	Playground C	27	C
Main	Playground D	31	C

Comments

Plan of Improvement: Developed This Date 12/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Georgette Johnson, Program Official

Date

Coty Cummings, Consultant

Date

Junya Herron, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Consultant discussed with the director the red mats on the playground. Consultant also discussed the age requirements on the play equipment.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing stated throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date. Redirection stated to be used for discipline.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the unload/load was not accounted for for routine afternoon transportation during the week of December 3, 2018 for Holy Innocents and Lake Forest Elementary School.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 12/28/2018**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that the second designated staff person did not document in writing the second check being conducted for routine afternoon transportation during the week of December 10, 2018 for Holy Innocents and Lake Forest Elementary.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/27/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Staff # 1 Date of Hire: 07/16/2018	Met
Staff # 2 Date of Hire: 08/28/2018	Met
Staff # 3 Date of Hire: 05/29/2018	Met
Staff # 4 Date of Hire: 10/17/2018	Met
Staff # 5 Date of Hire: 07/09/2018	Met
Staff # 6 Date of Hire: 06/29/2018	Met
Staff # 7 Date of Hire: 02/28/2016	Met
Staff # 8 Date of Hire: 07/17/2017	Met
Staff # 9 Date of Hire: 11/19/2018	Met
Staff # 10 Date of Hire: 08/03/2018	Met
Staff # 11 Date of Hire: 08/03/2018	Met
Staff # 12 Date of Hire: 03/22/2017	Met
Staff # 13 Date of Hire: 08/27/2018	Met
Staff # 14 Date of Hire: 12/13/2018	Met
Staff # 15 Date of Hire: 10/29/2018	Met

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 16 Date of Hire: 10/29/2018	Met
Staff # 17 Date of Hire: 03/14/2016	Met
Staff # 18 Date of Hire: 10/09/2018	Met
Staff # 19 Date of Hire: 03/22/2018	Met
Staff # 20 Date of Hire: 10/29/2018	Met
Staff # 21 Date of Hire: 03/01/2016	Met
Staff # 22 Date of Hire: 05/29/2018	Met
Staff # 23 Date of Hire: 04/09/2018	Met
Staff # 24 Date of Hire: 12/08/2018	Met
Staff # 25 Date of Hire: 02/23/2017	Met
Staff # 26 Date of Hire: 01/25/2018	Met
Staff # 27 Date of Hire: 11/06/2017	Met

Staff Credentials Reviewed: 27

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.