



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/29/2019    **VisitType:** Licensing Study    **Arrival:** 9:20 AM    **Departure:** 12:00 PM

**CCLC-39091**

**Primrose School of Sandy Springs**

5188 Roswell Road Sandy Springs, GA 30342 Fulton County  
 (470) 685-1281 rkurana@primrosesandyspringsouth.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

**Mailing Address**

5188 Roswell Rd, 492  
 Sandy Springs, GA 30342

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/29/2019	Licensing Study	Good Standing	
12/27/2018	Monitoring Visit	Good Standing	
06/08/2018	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L	One Year Olds	2	13	C	14	C	NA	NA	Floor Play
Main	B 1R	Infants	2	7	C	14	C	NA	NA	Free Play, Floor Play
Main	C 2R	Infants	2	8	C	14	C	NA	NA	Feeding, Free Play, Floor Play
Main	D 3R	Infants	2	9	C	17	C	NA	NA	Free Play, Floor Play
Main	E 2L	One Year Olds	3	13	C	17	C	NA	NA	Outside, Transitioning
Main	F 1L-Explorers-Upstairs		0	0	C	31	C	NA	NA	Not In Use
Main	G 1R-Upstairs	Two Year Olds	2	11	C	25	C	NA	NA	Clean Up
Main	H 2R-Up	Two Year Olds and Three Year Olds	2	13	C	31	C	NA	NA	Snack
Main	I-2L-Pre-K-Up	PreK	1	5	C	26	C	NA	NA	Art
Main	J 3L-Preschool-Up	Three Year Olds and Four Year Olds	2	14	C	26	C	NA	NA	Centers
Main	K-Back Right Rear-Up	One Year Olds and Two Year Olds	3	11	C	19	C	NA	NA	Clean Up, Free Play, Floor Play
Total Capacity @35 sq. ft.: 234						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 104			Total Capacity @35 sq. ft.: 234			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	10	C
Main	Playground B	25	C
Main	Playground C	27	C
Main	Playground D	31	C

**Comments**

The purpose of this visit was to conduct a licensing study on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

---

Georgette Johnson, Program Official

Date

---

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/29/2019    **VisitType:** Licensing Study    **Arrival:** 9:20 AM    **Departure:** 12:00 PM

**CCLC-39091**

**Primrose School of Sandy Springs**

5188 Roswell Road Sandy Springs, GA 30342 Fulton County  
(470) 685-1281 rkurana@primrosesandyspringsouth.com

**Mailing Address**

5188 Roswell Rd, 492  
Sandy Springs, GA 30342

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

<b>Facility</b>
-----------------

**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please ensure mats are placed correctly around all fall zones before children play on equipment.

**Comment**

Playground observed to be clean and in good repair.

<b>Food Service</b>
---------------------

**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
---------------------------

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete for only one medication currently being dispensed on this date.

<b>Policies and Procedures</b>
--------------------------------

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

The consultant observed complete documentation for fire and other emergency drills on this date. The owner stated the center has a scheduled fire and tornado drill for tomorrow.

**Correction Deadline: 6/3/2019**

---

**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

---

**Safety**

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Please be mindful of voice tone in redirecting children.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete for field trips taken in the months of February and March. The owner stated the center has not started summer field trips on this date.

---

**591-1-1-.36 Transportation(CR)****Met****Correction Deadline: 12/28/2018****Corrected on 5/29/2019**

.36(7)(c)2. - The previous citation was corrected on this date. The consultant observed complete documentation for the months of April and May on this date.

**Correction Deadline: 12/27/2018****Corrected on 5/29/2019**

.36(7)(d)2. - The previous citation was corrected on this date. The consultant observed complete second checks for all transportation logs on this date.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

---

**Staff Records**

---

**Records Reviewed: 32****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/14/2019

Staff # 2 Date of Hire: 07/16/2018	Met
Staff # 3 Date of Hire: 08/28/2018	Met
Staff # 4 Date of Hire: 03/05/2019	Met
Staff # 5 Date of Hire: 10/17/2018	Met
Staff # 6 Date of Hire: 07/09/2018	Met
Staff # 7 Date of Hire: 06/29/2018	Met
Staff # 8 Date of Hire: 03/18/2019	Met
Staff # 9 Date of Hire: 02/28/2016	Met
Staff # 10 Date of Hire: 07/17/2017	Met
Staff # 11 Date of Hire: 11/19/2018	Met
Staff # 12 Date of Hire: 05/20/2019	Met
Staff # 13 Date of Hire: 03/22/2017	Met
Staff # 14 Date of Hire: 08/27/2018	Met
Staff # 15 Date of Hire: 10/29/2018	Met
Staff # 16 Date of Hire: 03/14/2016	Met

Staff # 17 Date of Hire: 10/09/2018	Met
Staff # 18 Date of Hire: 03/22/2018	Met
Staff # 19 Date of Hire: 03/04/2019	Met
Staff # 20 Date of Hire: 04/04/2019	Met
Staff # 21 Date of Hire: 05/20/2019	Met
Staff # 22 Date of Hire: 03/05/2019	Met
Staff # 23 Date of Hire: 01/18/2019	Met
Staff # 24 Date of Hire: 10/29/2018	Met
Staff # 25 Date of Hire: 05/20/2019	Met
Staff # 26 Date of Hire: 03/01/2016	Met
Staff # 27 Date of Hire: 05/29/2018	Met
Staff # 28 Date of Hire: 12/08/2018	Met
Staff # 29 Date of Hire: 03/25/2019	Met
Staff # 30 Date of Hire: 02/23/2017	Met
Staff # 31 Date of Hire: 03/05/2019	Met



Staff # 32

Met

Date of Hire: 11/06/2017

**Staff Credentials Reviewed: 32**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete for all twenty staff on this date.

**Comment**

Director provided twelve files for employees hired since last visit. Consultant observed all staff to have comprehensive satisfactory criminal record check letters on this date.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.