



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/31/2020 **VisitType:** Monitoring Visit

**Arrival:** 9:00 AM

**Departure:** 10:30 AM

**CCLC-39038**

**Chestnut Mountain Academy**

4720 Winder Hwy Flowery Branch, GA 30542 Hall County  
(770) 967-7105 cmakids@yahoo.com

**Regional Consultant**

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
12/31/2020	Monitoring Visit	Good Standing
12/07/2020	Complaint Closure	Good Standing
12/03/2020	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Three Year Olds and Four Year Olds	1	6	C	21	C	NA	NA	Centers
Main	B- 2L		0	0	C	12	C	NA	NA	Not In Use
Main	C- 3L	One Year Olds	1	2	C	11	C	NA	NA	Free Play
Main	D- 4L		0	0	C	21	C	NA	NA	Not In Use
Main	E- 5L		0	0	C	24	C	NA	NA	Not In Use
Main	F- 3R	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	8	C	15	C	NA	NA	Free Play
Main	G- 2R		0	0	C	24	C	NA	NA	Not In Use
Main	H- 1R	Two Year Olds	1	6	C	23	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 150						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Heath Department Limitations		
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Left	96	C
Main	Playground RT	25	C

**Comments**

A virtual inspection was conducted on December 31, 2020 with the Director. Staff background checks were all reviewed. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on September 30, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Jones Jennifer, Program Official

Date

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Malissa Champion, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Correction Deadline: 1/10/2020**

**Corrected on 12/31/2020**

.06(4) - The previous citation was observed to be corrected on this date. Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Hand washing and sanitizing requirements were discussed with the Director/Provider on this date.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 10/27/2020

Corrected on 12/31/2020

.11(2) - The previous citation was observed to be corrected. A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Complete documentation of transportation observed.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

## Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 12/18/2020	
Staff # 3	Met
Date of Hire: 03/18/2019	
Staff # 4	Met
Date of Hire: 08/20/2018	

Staff # 5 Date of Hire: 08/16/2018	Met
Staff # 6	Met
Staff # 7 Date of Hire: 06/18/2018	Met
Staff # 8 Date of Hire: 07/24/2018	Met
Staff # 9 Date of Hire: 08/19/2019	Met
Staff # 10 Date of Hire: 08/06/2018	Met
Staff # 11	Met
Staff # 12 Date of Hire: 10/07/2019	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16 Date of Hire: 08/14/2000	Met
Staff # 17 Date of Hire: 08/08/2017	Met
Staff # 18	Met
Staff # 19 Date of Hire: 11/30/2020	Met
Staff # 20 Date of Hire: 11/07/2008	Met
Staff # 21 Date of Hire: 08/08/2011	Met
Staff # 22	Met

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

Staff # 23	Met
Staff # 24	Met
Date of Hire: 08/01/2011	
Staff # 25	Met
Date of Hire: 08/21/2012	
Staff # 26	Met
Date of Hire: 04/08/2019	
Staff # 27	Met
Date of Hire: 12/10/2020	

**Staff Credentials Reviewed: 8**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided three files for employees hired since last visit December 11, 2019.

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**591-1-1-.33 Staff Training** **Defer**

**Defer**

591-1-1-.33(3)- The consultant will review the rule at the next regularly scheduled licensing study.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required. When provider hires a new staff member a list of required training will be given to the new hire to ensure they know what needs to be completed as well as the date it is due by.

**Correction Deadline: 1/10/2020**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on September 30, 2020.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Correction Deadline: 12/7/2020**

**Corrected on 12/31/2020**

**.32(7) - The previous citation was observed to be corrected on this date. Adequate supervision observed on this date.**