



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/6/2019 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 12:50 PM

CCLC-39002

Carrington Academy at Kelly Mill

4420 Kelly Mill Road Cumming, GA 30040 Forsyth County
 (678) 455-6761 Alli.Halilovic@nclinc.com

Regional Consultant

Malissa Champion

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Mailing Address

4420 Kelly Mill Road
 Cumming, GA 30040-5050

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/06/2019	Licensing Study	Good Standing	
02/25/2019	Licensing Study	Good Standing	
12/03/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/ 1R	Infants and One Year Olds	2	8	C	12	C	NA	NA	Feeding,Floor Play,Nap
Main	B/ 1L	Infants	2	10	C	12	C	NA	NA	Floor Play,Feeding,Nap
Main	C/ 2L	One Year Olds	2	9	C	20	C	NA	NA	Outside
Main	Center Court		0	0	C	25	C	NA	NA	
Main	D/ 2R	One Year Olds	2	9	C	15	C	NA	NA	Outside
Main	E/ 3R	Two Year Olds	2	15	C	21	C	NA	NA	Transitioning
Main	F/ 4R (Potty Trained Only 2's)	Two Year Olds	2	14	C	21	C	NA	NA	Circle Time
Main	G/ 3L	Three Year Olds and Four Year Olds	2	16	C	21	C	NA	NA	Outside
Main	H/ 4L	Four Year Olds	1	11	C	21	C	NA	NA	Circle Time
Main	I/ 5L	Four Year Olds and Five Year Olds	1	9	C	21	C	NA	NA	Circle Time
Main	J/ 6L	PreK	2	21	C	20	NC	NA	NA	Centers
Main	K/ Back center	PreK	2	21	C	20	NC	NA	NA	Centers
Main	L/ 5R	Three Year Olds	2	15	C	21	C	NA	NA	Story
Total Capacity @35 sq. ft.: 250						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 158			Total Capacity @35 sq. ft.: 250			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A/ Left side	84	C
Main	B/ Back	100	C
Main	C/ Right side	58	C
Main	Water play area	11	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit conducted on February 25, 2019.

Plan of Improvement: Developed This Date 12/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Alli Halilovic, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

Date: 12/6/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(4) - Consultant discussed with provider to monitor bathroom vents throughout facility for dust and dirt build-up on this date.

Correction Deadline: 1/5/2020

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be stored in unlocked cabinet in Classroom J and accessible to children receiving care on this date:

- There were 14 canisters of Clorox wipes
- There were nine (9) air freshener cans.
- There were two (2) bottles of multipurpose spray cleaners.
- There was one (1) bottle of glass spray cleaner.
- There was one (1) bottle of hand sanitizer.
- There were four (4) Air Wick plug-in refills.
- There were four (4) hand soaps.
- There was one (1) bottle of body spray.

All items contained the label "Keep Out of Reach of Children."

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/6/2019**Recited on 12/6/2019****Technical Assistance**

591-1-1-.25(3) - Consultant discussed monitoring the walls, floors, and cabinet doors throughout the center for dust and dirt build-up.

Correction Deadline: 12/6/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Consultant observed complete emergency drills on this date.

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 01/25/2019	Met
Staff # 2 Date of Hire: 06/11/2018	Met
Staff # 3 Date of Hire: 01/21/2011	Met
Staff # 4 Date of Hire: 07/25/2019	Met
Staff # 5 Date of Hire: 10/09/2018	Met
Staff # 6 Date of Hire: 05/19/2015	Met
Staff # 7 Date of Hire: 06/24/2019	Met
Staff # 8 Date of Hire: 08/28/2019	Met
Staff # 9 Date of Hire: 08/01/2018	Met
Staff # 10 Date of Hire: 04/07/2017	Met
Staff # 11 Date of Hire: 08/01/2018	Met
Staff # 12 Date of Hire: 09/03/2019	Met
Staff # 13 Date of Hire: 12/01/2017	Met
Staff # 14 Date of Hire: 09/26/2016	Met

Staff # 15 Date of Hire: 01/23/2017	Met
Staff # 16 Date of Hire: 07/10/2019	Met
Staff # 17 Date of Hire: 09/26/2019	Met
Staff # 18 Date of Hire: 08/29/2019	Met
Staff # 19 Date of Hire: 03/26/2018	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 17 files for employees hired since last visit February 25, 2019.

591-1-1-.14 First Aid & CPR Technical Assistance

Technical Assistance

591-1-1-.14 - Please be mindful of training expiration dates.

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Correction Deadline: 3/27/2019

Corrected on 12/6/2019

.33(3) - The previous citation was observed to be corrected on this date. Consultant observed complete documentation of training on this date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.