



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/15/2020 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 2:15 PM

CCLC-38999

Bells Ferry Learning Center

3639 Canton Road Marietta, GA 30066 Cobb County
(770) 635-7720 sharon@bellsferrylc.com

Regional Consultant

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

Mailing Address

Same

Quality Rated:

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--|---------------|--|
| 09/15/2020 | Licensing Study | Good Standing | |
| 02/07/2020 | Licensing Study | Good Standing | |
| 08/12/2019 | Complaint Investigation & Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------------|-----------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|----------------------|
| Left Front Building | Classrom H | | 0 | 0 | C | 25 | C | NA | NA | |
| Left Front Building | Classrom G | | 0 | 0 | C | 23 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 48 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Main | A- 1R | One Year Olds | 1 | 3 | C | 15 | C | NA | NA | Diapering, Free Play |
| Main | B-2R | | 0 | 0 | C | 11 | C | NA | NA | |
| Main | C- 3R | | 0 | 0 | C | 15 | C | NA | NA | |
| Main | D- 2L | | 0 | 0 | C | 15 | C | NA | NA | |
| Main | E- 1L | Three Year Olds | 1 | 3 | C | 15 | C | NA | NA | Circle Time |
| Main | F- Middle | | 0 | 0 | C | 27 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 98 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 6 | | | Total Capacity @35 sq. ft.: 146 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|---------------------|---------------------------------|----------------------|-----------------------|
| Left Front Building | Playground A Left, 3 and Up | 195 | C |
| Left Front Building | Playground B, Right, 6wks- 2yrs | 27 | C |


| | | | |
|------|-------------------------|-----|---|
| Main | A- Infant/toddler | 27 | C |
| Main | B- Preschool-School age | 194 | C |

Comments

An Administrative Review was conducted on (September 15, 2020). Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on (September 14, 2020) with the (Taylor Waldrip). An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Taylor Waldrip, Program Official

Date

Octavia Humphrey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Defer

Defer

591-1-1-.03(2)- Consultant will observe during the next in-person regulatory visit.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 2/7/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground not observed on this date due to poor wi-fi signal during virtual visit.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 2/12/2020****Corrected on 9/15/2020****.36(4)(a) - Based on a review of records, consultant verified a current annual vehicle inspection on this date.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Date of Hire: 03/28/2016 | |
| Staff # 3 | Met |
| Date of Hire: 08/06/2019 | |
| Staff # 4 | Met |
| Staff # 5 | Met |
| Date of Hire: 09/30/2019 | |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Date of Hire: 02/06/2020 | |
| Staff # 10 | Met |
| Date of Hire: 12/17/2007 | |
| Staff # 11 | Met |
| Date of Hire: 10/01/2019 | |
| Staff # 12 | Met |
| Staff # 13 | Met |
| Staff # 14 | Met |
| Staff # 15 | Met |

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

Correction Deadline: 3/8/2020

Corrected on 9/15/2020

.33(4) - Based on a review of records, consultant observed the director to have valid evidence of four clock hours of annual training in food nutrition planning as required by the Department.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.