



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/12/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 9:15 AM    **Departure:** 1:30 PM

**CCLC-38999**

**Bells Ferry Learning Center**

3639 Canton Road Marietta, GA 30066 Cobb County  
(770) 635-7720 sharon@bellsferrylc.com

**Regional Consultant**

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
08/12/2019	Complaint Investigation & Monitoring Visit	Good Standing
08/12/2019	Complaint Closure	Good Standing
03/19/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1R	One Year Olds and Two Year Olds	1	6	C	15	C	NA	NA	Free Play
Main	B-2R	Infants	1	6	C	11	C	NA	NA	Nap, Floor Play, Feeding
Main	C- 3R		0	0	C	15	C	NA	NA	
Main	D- 2L		0	0	C	15	C	NA	NA	
Main	E- 1L	Four Year Olds	1	8	C	15	C	NA	NA	Outside
Main	F- Middle		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 98					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 20			Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant/toddler	27	C
Main	B- Preschool-School age	194	C

**Comments**

The purpose of today's visit was to conduct a MV/CI and to follow up from the previous visit conducted on March 19, 2019.  
 Consultant left Business card.  
 Consultant left documentation needed for licensing study.  
 Consultant left Look Again Stickers.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Taylor Waldrip, Program Official

Date

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Octavia Humphrey, Consultant

Date



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### Findings Report

**Date:** 8/12/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:15 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

##### Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

##### Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observations that inside of the refrigerator in the kitchen there was rust, and liquid or food spillage present. Additionally, there was standing water in the bathroom sink due to poor drainage in classroom E-1L Three Year Olds and Four Year Olds and there was standing water due to poor drainage in the Kitchen sink

##### POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/19/2019

Recited on 8/12/2019

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591-1-1-.26 Playgrounds(CR) Met

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

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**Health and Hygiene**

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591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Staff were observed to remind children to wash hands.

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591-1-1-.20 Medications(CR) Met

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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591-1-1-.36 Transportation(CR) Met

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

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Staff # 5	Met
Date of Hire: 06/21/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met

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**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided one file for employees hired since last visit.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Correction Deadline: 3/19/2019**

**Corrected on 8/12/2019**

**.32(3) - Consultant observed the Center to maintain staff:child ratios as required by the department.**

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.