



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/9/2020 **VisitType:** POI Follow Up **Arrival:** 9:35 AM **Departure:** 11:30 AM

CCLC-38700

Primrose School of Cumming North

3545 Matt Highway Cumming, GA 30028 Forsyth County
(770) 203-2773 mark@primrosecummingnorth.com

Regional Consultant

Mandi Sloan

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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
03/09/2020	POI Follow Up	Good Standing
02/12/2020	Monitoring Visit	Good Standing
10/15/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants	1	5	C	10	C	NA	NA	Floor Play
Main	B- 2L	One Year Olds	1	4	C	15	C	NA	NA	Free Play
Main	C- 3L	One Year Olds	2	8	C	20	C	NA	NA	Snack, Transitioning
Main	E- 1R	Two Year Olds	3	13	C	22	C	NA	NA	Story
Main	F- 2R	Three Year Olds	2	15	C	24	C	NA	NA	Snack, Transitioning
Main	G-3R	Four Year Olds	2	19	C	24	C	NA	NA	Outside
Main	H-4R	PreK	2	16	C	26	C	NA	NA	Outside
Main	I- 5R		0	0	C	36	C	NA	NA	
Total Capacity @35 sq. ft.: 177						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 80			Total Capacity @35 sq. ft.: 177			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant	21	C
Main	B- School Age	96	C
Main	C- 3-4 yrs	59	C

Comments

The purpose of today's visit was to conduct a plan of improvement visit for citations from the visit conducted February 12, 2020.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

ROBERT SHEPHERD, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Safety

591-1-1-.36 Transportation(CR) Met

Correction Deadline: 2/12/2020

Corrected on 3/9/2020

.36(7)(c)2. - The previous citation was corrected on this date as transportation records reviewed since the previous visit conducted on February 12, 2020 were observed to be complete. Further, a mark/ symbol was used to account for each child listed on the passenger checklist each time a child entered or exited the vehicle.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 04/16/2018	
Staff # 2	Met
Date of Hire: 08/13/2018	
Staff # 3	Met
Date of Hire: 06/13/2018	
Staff # 4	Met
Date of Hire: 04/28/2018	
Staff # 5	Not Met
Date of Hire: 03/04/2020	

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 6 Met

Date of Hire: 07/03/2017

Staff # 7 Met

Date of Hire: 08/29/2016

Staff # 8 Met

Date of Hire: 03/08/2016

Staff # 9 Met

Date of Hire: 07/15/2019

Staff # 10 Met

Date of Hire: 01/02/2020

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation that staff member number 8 with a documented date of hire of March 4, 2020 was present in room E -1R with two other teachers and thirteen two-year-old children during story time without a valid and current satisfactory Comprehensive Record Check Determination on file prior to being present at the center. A one-day letter was left on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 3/9/2020

591-1-1-.33 Staff Training Met

Correction Deadline: 3/13/2020

Corrected on 3/9/2020

.33(3) - The previous citation was corrected on this date as staff members who are beyond their 90 days of employment were observed to have completed the required health and safety orientation. Further, staff members 1 ad 9 were observed to have successfully completed the health and safety orientation and staff member 13 is no longer employed.