



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/21/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 12:45 PM

CCLC-38700

Primrose School of Cumming North

3545 Matt Highway Cumming, GA 30028 Forsyth County
 (770) 203-2773 mark@primrosecummingnorth.com

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/21/2019	Licensing Study	Good Standing	
10/24/2018	Monitoring Visit	Good Standing	
02/05/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants	1	5	C	10	C	NA	NA	Floor Play,Nap
Main	B- 2L	One Year Olds	1	6	C	15	C	NA	NA	Floor Play
Main	C- 3L	Two Year Olds	2	8	C	20	C	NA	NA	Story
Main	E- 1R	Two Year Olds and Three Year Olds	2	16	C	22	C	NA	NA	Circle Time
Main	F- 2R	Three Year Olds and Four Year Olds	2	15	C	24	C	NA	NA	Outside,Transitioning
Main	G-3R	Four Year Olds	1	14	C	24	C	NA	NA	Circle Time
Main	H-4R	PreK	1	16	C	26	C	NA	NA	Outside,Transitioning
Main	I- 5R		0	0	C	36	C	NA	NA	
Total Capacity @35 sq. ft.: 177						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 80			Total Capacity @35 sq. ft.: 177			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant	21	C
Main	B- School Age	96	C
Main	C- 3-4 yrs	59	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

ROBERT SHEPHERD, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on observation that harmful plants and shrubs were growing through the back and side fences on the School Age and 3-4 Year-Old Playgrounds.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 5/21/2019

Technical Assistance

591-1-1-.25(8) - Consultant discussed with provider to ensure protective covers are used in open outlets in the computer power strips in classrooms 3R and 4R.

Correction Deadline: 5/21/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(6) - Consultant discussed with provider to ensure the riding toys on the School Age and 3-4 Year-Old Playgrounds are in good condition and do not pose a hazard to children.

Correction Deadline: 5/31/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20(3) - Consultant discussed with provider to ensure medication records are complete and reason (s) why medication was not dispensed is listed on the Authorization for Medication Form.

Correction Deadline: 5/21/2019

Policies and Procedures

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on review of records that the following vehicle inspection forms had expired:

Van with Tag Number PZW7449: No inspection report since March 3, 2018.

The Van used daily for transportation (Tag Number RCE 1751) had not been inspected since May 5, 2018.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 5/26/2019

Finding

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the fire extinguisher in the bus routinely used for transportation (Tag No. RDE 1751) was empty.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 5/21/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(a)3 - Consultant discussed with provider to ensure that crib sheets are pulled tightly around all mattress corners to ensure they are tight fitting.

Correction Deadline: 5/21/2019

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/02/2018	
Staff # 2	Met
Date of Hire: 07/03/2017	
Staff # 3	Met
Date of Hire: 08/13/2018	
Staff # 4	Met
Date of Hire: 12/19/2018	
Staff # 5	Met
Date of Hire: 08/29/2016	
Staff # 6	Met
Date of Hire: 04/28/2018	
Staff # 7	Met
Date of Hire: 01/08/2016	
Staff # 8	Met
Date of Hire: 05/07/2019	

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 9 Date of Hire: 06/25/2018	Met
Staff # 10 Date of Hire: 04/01/2019	Met
Staff # 11 Date of Hire: 10/01/2015	Met
Staff # 12 Date of Hire: 03/08/2016	Met
Staff # 13 Date of Hire: 04/16/2018	Met
Staff # 14 Date of Hire: 06/13/2018	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding

591-1-1-.32(4)(b) allows children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement. It was determined based on review of records that two three-year old children were housed with 14 two-year old children without parental permission.

POI (Plan of Improvement)

The Center will secure parental permission and keep it on file.

Correction Deadline: 5/21/2019

591-1-1-.32 Supervision(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.