



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2018 **VisitType:** Monitoring Visit

Arrival: 8:30 AM

Departure: 10:45 AM

CCLC-38313

Herrington Academy

1101 Herrington Road Lawrenceville, GA 30044 Gwinnett County
 (678) 377-5633 Academyonherrington@gmail.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2018	Monitoring Visit	Good Standing	
06/18/2018	Complaint Closure	Good Standing	
06/18/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/1R	Infants and One Year Olds	1	5	C	21	C	NA	NA	Floor Play
Single	B/1L	One Year Olds	1	5	C	12	C	NA	NA	Centers,Nap
Single	C/2L	Two Year Olds	2	13	C	19	C	NA	NA	Transitioning,Circle Time
Single	D/3L	Three Year Olds	2	19	C	21	C	29	C	Centers
Single	E/4L	Four Year Olds and Five Year Olds	1	12	C	20	C	28	C	Story
Single	F/2R	PreK	2	17	C	21	C	29	C	Circle Time
Single	G/3R	PreK	2	22	C	20	NC	27	C	Circle Time
Total Capacity @35 sq. ft.: 134			Total Capacity @25 sq. ft.: 165							
Total # Children this Date: 93			Total Capacity @35 sq. ft.: 134							
			Total Capacity @25 sq. ft.: 165							

Building	Playground	Playground Occupancy	Playground Compliance
Single	PG /A/R Front	21	C
Single	PG/B/R Back	38	C
Single	PG/C/L Front	25	C
Single	PG/D/L Back	37	C
Single	PG/E/Mid Back	20	C

Comments

The purpose of the visit was to conduct a monitoring visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Aksheba Hudson, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed following heavy rain. Consultant discussed maintenance of resilient surface. Please replace, fluff and redistribute as weather permits. Please avoid playground use until standing water subsides.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff stated use of age-appropriate discussion and/or redirection.

591-1-1-.36 Transportation(CR)**Met****Comment**

The vehicles used for transportation were observed to have current fire extinguishers and vehicle inspections. Vehicles were observed in good repair and complete documentation of transportation was on file.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Safety approved cribs were observed. Staff used safe sleep procedures as required.

Staff Records

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/16/2018	
Staff # 2	Met
Date of Hire: 08/01/2016	
Staff # 3	Met
Date of Hire: 06/20/2018	
Staff # 4	Met
Date of Hire: 08/29/2016	
Staff # 5	Met
Date of Hire: 02/28/2015	
Staff # 6	Met
Date of Hire: 05/19/2015	
Staff # 7	Met
Date of Hire: 02/15/2016	

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 8	Met
Date of Hire: 07/30/2018	
Staff # 9	Met
Date of Hire: 07/30/2018	
Staff # 10	Met
Date of Hire: 05/09/2016	
Staff # 11	Met
Date of Hire: 05/19/2015	
Staff # 12	Met
Date of Hire: 08/29/2016	
Staff # 13	Met
Date of Hire: 06/20/2018	
Staff # 14	Met
Date of Hire: 01/30/2018	
Staff # 15	Met
Date of Hire: 01/30/2017	
Staff # 16	Met
Date of Hire: 10/26/2018	
Staff # 17	Met
Date of Hire: 10/26/2018	
Staff # 18	Met
Date of Hire: 08/01/2016	

Staff Credentials Reviewed: 18

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete. All staff were observed to have comprehensive background checks on file. Five files were provided for new staff hired since the previous visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met**

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.