



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/28/2018    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 12:25 PM

**CCLC-38306**

**Tiny Tots Day Care**

416 Jackson Street Thomson, GA 30824 McDuffie County  
(706) 595-0003 jjap62@aol.com

**Mailing Address**  
Same

**Regional Consultant**

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@dec.al.ga.gov

Joint with: Carrie Spangler

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--|---------------|--|
| 08/28/2018                         | Complaint Investigation & Monitoring Visit | Good Standing |  |
| 06/21/2018                         | Complaint Closure                          | Good Standing |  |
| 05/11/2018                         | Complaint Investigation Follow Up          | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room | Age Group                       | Staff                       | Children | NC/C | Max 35 SF.                  | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp.                | Notes                 |  |   |  |  |
|--------------------------------|------|---------------------------------|-----------------------------|----------|------|-----------------------------|--------------|------------|-----------------------------|-----------------------|--|---|--|--|
| Main                           | A    | Infants and One Year Olds       | 3                           | 15       | C    | 19                          | C            | NA         | NA                          | Floor Play, Diapering |  |   |  |  |
| Main                           | B    | One Year Olds and Two Year Olds | 3                           | 16       | C    | 21                          | C            | NA         | NA                          | Free Play             |  |   |  |  |
| Main                           | C    | Four Year Olds                  | 1                           | 13       | C    | 37                          | C            | NA         | NA                          | Centers               |  |   |  |  |
| Total Capacity @35 sq. ft.:    |      |                                 | 77                          |          |      | Total Capacity @25 sq. ft.: |              |            | 0                           |                       |  |   |  |  |
| Total # Children this Date: 44 |      |                                 | Total Capacity @35 sq. ft.: |          |      | 77                          |              |            | Total Capacity @25 sq. ft.: |                       |  | 0 |  |  |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | Only       | 62                   | C                     |

**Comments**

Consultant and director discussed upcoming criminal record check changes. Consultant provided orientation checklist for director as a reminder to have one on file for all staff.

Plan of Improvement: Developed This Date 08/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Julie Powell, Program Official \_\_\_\_\_ Date

Valarie Musselwhite, Consultant \_\_\_\_\_ Date

Carrie Spangler, Consultant \_\_\_\_\_ Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Center appears clean and well maintained.

**Technical Assistance**

591-1-1-.25(7) - Ensure storage closets remain locked when not in use.

**Correction Deadline: 8/28/2018**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.26(6) - Please be mindful of rust on swing chains.

**Correction Deadline: 9/7/2018**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on an observation that three active ant beds were observed on the playground.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 8/28/2018**

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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**591-1-1-.18 Kitchen Operations**

**Met**

**Correction Deadline: 3/1/2018**

**Corrected on 8/28/2018**

**.18(1) - Correction of previous citation in that consultant observed lunch prepared and served in the appropriate time frame.**

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.07 Children's Health**

**Met**

**Correction Deadline: 3/1/2018**

**Corrected on 8/28/2018**

**.07(5) - Correction of previous citation in that consultant did not observe any hazardous items around children's necks or attached to children.**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.10(4) - Please ensure that diaper changing pad is smooth and not textured to ensure proper disinfecting.

**Correction Deadline: 8/28/2018**

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Correction Deadline: 3/1/2018**

**Corrected on 8/28/2018**

**.17(7) - Correction of previous citation in that consultant observed proper hand washing throughout the center.**

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**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The center currently does not dispense or administer medication.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

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**591-1-1-.11 Discipline(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.11 - Please be mindful of tones of voices when transitioning to nap time.

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**591-1-1-.36 Transportation(CR)**

**N/A**

**Comment**

Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Correction Deadline: 3/1/2018**

**Corrected on 8/28/2018**

**.30(1)(a)3 - Correction of previous citation in that consultant observed tight fitting sheets for all cribs.**

**Technical Assistance**

591-1-1-.30(1)(a)3 - Ensure crib sheets are changed prior to change of occupant.

**Correction Deadline: 8/28/2018**

**Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on an observation that an infant was observed sleeping in a swing.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

**Correction Deadline: 8/28/2018**

## Staff Records

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Not Met

Date of Hire: 08/23/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2 Met

Date of Hire: 04/16/2018

Staff # 3 Met

Date of Hire: 10/06/2017

Staff # 4 Not Met

Date of Hire: 03/12/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 5 Met

Date of Hire: 08/23/2018

Staff # 6 Met

Date of Hire: 05/06/2003

Staff # 7 Met

Date of Hire: 04/25/2017

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 2**

Staff # 8

Met

Date of Hire: 05/06/2003

**Staff Credentials Reviewed: 8**

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Please ensure completed orientation checklists are documented and signed.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Not Met**

**Comment**

Adequate supervision observed on this date.

**Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on an observation that staff left thirteen four-year-old children for approximately three minutes alone in Classroom C during nap.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 8/28/2018**

**The following information is associated with a Complaint Investigation Visit:**

**Safety**

**591-1-1-.11 Discipline(CR)**

**Technical Assistance**

**Correction Deadline: 6/21/2018**

**Corrected on 8/28/2018**

**.11(2) - Correction of previous citation in that consultant observed redirection as a form of discipline.**