



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/26/2018 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 1:25 PM

CCLC-37885

Childcare Network #250

4689 Hardy McManus Road Evans, GA 30809 Columbia County
 (706) 364-4216 CNI250@childcarenetwork.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455

Fax: (706) 434-7640

melyn.smith@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
09/26/2018	Licensing Study	Good Standing
05/15/2018	Licensing Study	Good Standing
10/17/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	Infants	1	5	C	11	C	NA	NA	Nap, Floor Play, Feeding
Main	B/2L	Infants and One Year Olds	3	8	C	15	C	NA	NA	Floor Play
Main	C/3L	One Year Olds	3	14	C	17	C	NA	NA	Transitioning, Flo or Play
Main	D/4L	Two Year Olds	2	16	C	21	C	NA	NA	Outside
Main	E/5R	Three Year Olds	1	11	C	21	C	NA	NA	Outside
Main	F/4R	Three Year Olds	1	13	C	21	C	NA	NA	Outside
Main	G/3R/Pre-K 1	PreK	2	20	C	22	C	NA	NA	Centers
Main	H/2R/Pre-K 2	PreK	2	22	C	20	NC	NA	NA	Centers
Main	I/1R		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 175						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 175			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Infant (Front)	10	C
Main	PG- Preschool (Left)	84	C
Main	PG- School Age (Right)	72	C
Main	PG- Twos (Left Front)	68	C

Comments

Plan of Improvement: Developed This Date 09/26/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Shonda Willingham, Program Official

Date

Melyn Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/26/2018 **VisitType:** Licensing Study **Arrival:** 9:35 AM **Departure:** 1:25 PM

CCLC-37885

Childcare Network #250

4689 Hardy McManus Road Evans, GA 30809 Columbia County
(706) 364-4216 CNI250@childcarenetwork.com

Mailing Address
Same

Regional Consultant

Melyn Smith

Phone: (706) 855-3455
Fax: (706) 434-7640
melyn.smith@decals.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Correction Deadline: 5/18/2018

Corrected on 9/26/2018

.12(2) - Previous citation corrected, based on observation, in that all equipment and furniture was observed to be free from hazardous conditions on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 4

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 3	Met
Child # 4	Met

Child # 5	Met
Child # 6	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing	
Child # 7	Met
Child # 8	Met
Child # 9	Met
Child # 10	Met
Child # 11	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 12	Met
Child # 13	Met
Child # 14	Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined, based on review of records, that four of fourteen children's files reviewed was lacking information for the child's primary physician on this date. It was further determined that one children's file was lacking information for the parent's employer on this date.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/28/2018

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined, based on observation, that four containers of Vaseline, five containers of sunscreen, a container of Aquaphor, two bottles of baby powder, eleven tubes of diaper rash cream, and a trash bag full of unused diapers were observed accessible to children in an unlocked cabinet under the diaper changing table in Room D/4L on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/26/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on observation, that a hole measuring one inch in length and one and half inches wide was observed in the wall in Room I/1R near the back door leading to the playground on this date.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/28/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that on the School Age Playground, uneven concrete was observed on the basketball court and exposed tree roots were observed between the swings and near the fence line which could pose as a tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/12/2018

Health and Hygiene
591-1-1-.07 Children's Health**Technical Assistance****Technical Assistance**

591-1-1-.07(5) - Please ensure that children do not have pacifier straps attaching their pacifier straps to their clothing or bibs.

Correction Deadline: 9/26/2018

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete for the field trip taken July 28, 2016 to Evans Towne Center Park.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Correction Deadline: 5/25/2018**Corrected on 9/26/2018****.36(3)(a-b) - Previous citation corrected, based on review of records, in that the director and all staff participating in transportation had evidence of completing the two hour transportation training as required on this date.****Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 5/18/2018**Corrected on 9/26/2018****.30(1)(b)1 - Previous citation corrected, based on observation, in that all mats were observed to be of sound construction and in good repair on this date.****Staff Records**

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 04/16/2018

Staff # 2

Met

Date of Hire: 09/24/2018

Staff # 3

Met

Date of Hire: 07/23/2018

Staff # 4

Met

Date of Hire: 08/04/2018

Staff # 5 Met

Date of Hire: 11/17/2014

Staff # 6 Met

Date of Hire: 08/27/2018

Staff # 7 Met

Date of Hire: 11/17/2014

Staff # 8 Met

Date of Hire: 09/08/2016

Staff # 9 Met

Date of Hire: 06/05/2017

Staff # 10 Met

Date of Hire: 09/13/2017

Staff # 11 Met

Date of Hire: 08/03/2018

Staff # 12 Met

Date of Hire: 03/26/2018

Staff # 13 Met

Date of Hire: 08/02/2017

Staff # 14 Met

Date of Hire: 12/20/2015

Staff # 15 Met

Date of Hire: 08/01/2018

Staff # 16 Met

Date of Hire: 01/12/2018

Staff # 17 Met

Date of Hire: 11/17/2014

Staff # 18 Met

Date of Hire: 09/09/2015

Staff # 19 Met

Date of Hire: 05/21/2018

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 20 Date of Hire: 04/09/2018	Met
Staff # 21 Date of Hire: 07/03/2018	Met
Staff # 22 Date of Hire: 06/12/2017	Met
Staff # 23 Date of Hire: 08/18/2015	Met
Staff # 24 Date of Hire: 06/12/2017	Met
Staff # 25 Date of Hire: 08/06/2018	Met
Staff # 26 Date of Hire: 11/17/2014	Met

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

Comment

Director provided nine files for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 6/14/2018

Corrected on 9/26/2018

.14(2) - Previous citation corrected, based on review of records, in that all staff had current evidence of completion of first aid and hands-on CPR training within 90 days of hire as required on this date.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 6/14/2018

Corrected on 9/26/2018

.33(3) - Previous citation corrected, based on review of records, in that all staff had evidence of completing the Health and Safety Orientation Training within 90 days of employment as required on this date.

591-1-1-.31 Staff(CR) **Met**

Correction Deadline: 5/25/2018

Corrected on 9/26/2018

.31(2)(b)2. - Previous citation corrected, based on review of records, in that all lead teachers had evidence of meeting the academic requirements, of current enrollment in a program of study, or a professional learning plan on file on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.