



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/10/2019 **VisitType:** Monitoring Visit

Arrival: 9:00 AM

Departure: 1:30 PM

CCLC-37790

Primrose School of Dunwoody

5050 Nandina Lane Dunwoody, GA 30338 DeKalb County
 (770) 396-8266 lynn@primrosedunwoody.com

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

Mailing Address

4222 Kessler Ridge Drive
 Marietta, GA 30062

Quality Rated: No

Compliance Zone Designation		
12/10/2019	Monitoring Visit	Good Standing
05/10/2019	Incident Investigation Closure	Good Standing
04/15/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2L - Early PS	One Year Olds	4	19	C	20	C	NA	NA	Clean Up, Diapering, Centers, Circle Time
Main	2R - PreK	PreK	2	18	C	20	C	28	C	Centers
Main	3L - PS 1	Two Year Olds	3	18	C	20	C	NA	NA	Centers
Main	3R - Kindergarten	PreK	3	20	C	21	C	29	C	Centers
Main	4L - PS 2	Three Year Olds and Four Year Olds	3	19	C	20	C	28	C	Centers
Main	D - 1R Infants	Infants	5	13	C	20	C	NA	NA	Nap, Circle Time, Free Play, Feeding
Main	D2		0	0	C	0	C	NA	NA	
Main	Early Preschool		0	0	C	24	C	NA	NA	
Main	Infants		0	0	C	15	C	NA	NA	
Main	Older Infants		0	0	C	17	C	NA	NA	
Main	Preschool Pathways		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 192						Total Capacity @25 sq. ft.: 192		Building @35 capacity limited by Building Department		
Total # Children this Date: 107			Total Capacity @35 sq. ft.: 192			Total Capacity @25 sq. ft.: 192		Building @25 capacity limited by Building Department		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Back	30	C
Main	Left front	28	C


Main	Right Back	59	C
Main	Right front	20	C

Comments

The purpose of this visit was to conduct a Monitoring visit and follow-up on previous citations from April 15, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Samantha Kunes, Program Official

Date

Elim Tekie, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/10/2019 **VisitType:** Monitoring Visit

Arrival: 9:00 AM

Departure: 1:30 PM

CCLC-37790

Primrose School of Dunwoody

5050 Nandina Lane Dunwoody, GA 30338 DeKalb County
(770) 396-8266 lynn@primrosedunwoody.com

Mailing Address

4222 Kessler Ridge Drive
Marietta, GA 30062

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 5/10/2019

Corrected on 12/10/2019

.15(8) - Director has a plan in place for ensuring that children with specific food allergies are treated with caution and staff are properly trained.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed in the infant and ones classroom.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication. All emergency medication is current and complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 42

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 05/07/2016

Staff # 2

Met

Staff # 3 Date of Hire: 11/18/2019	Met
Staff # 4 Date of Hire: 06/27/2019	Met
Staff # 5 Date of Hire: 11/26/2018	Met
Staff # 6	Met
Staff # 7 Date of Hire: 05/21/2019	Met
Staff # 8	Met
Staff # 9 Date of Hire: 10/08/2019	Met
Staff # 10 Date of Hire: 08/15/2019	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 03/01/2018	Met
Staff # 14 Date of Hire: 02/28/2019	Met
Staff # 15 Date of Hire: 06/27/2019	Met
Staff # 16 Date of Hire: 09/19/2019	Met
Staff # 17 Date of Hire: 11/28/2018	Met
Staff # 18 Date of Hire: 06/27/2019	Met
Staff # 19 Date of Hire: 05/17/2019	Met

Staff # 20 Date of Hire: 06/27/2019	Met
Staff # 21 Date of Hire: 06/27/2019	Met
Staff # 22 Date of Hire: 06/27/2019	Met
Staff # 23 Date of Hire: 04/02/2016	Met
Staff # 24 Date of Hire: 01/24/2019	Met
Staff # 25	Met
Staff # 26 Date of Hire: 06/10/2016	Met
Staff # 27 Date of Hire: 07/11/2019	Met
Staff # 28	Met
Staff # 29 Date of Hire: 11/20/2019	Met
Staff # 30 Date of Hire: 06/27/2019	Met
Staff # 31 Date of Hire: 07/25/2019	Met
Staff # 32 Date of Hire: 08/29/2019	Met
Staff # 33 Date of Hire: 11/04/2019	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met

Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Date of Hire: 07/29/2019	
Staff # 41	Met
Date of Hire: 08/16/2019	
Staff # 42	Met
Date of Hire: 06/27/2019	

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Director provided 12 files for employees hired since last visit. Consultant verified 12 out of 12 complete and current background checks.

591-1-1-.33 Staff Training Met

Correction Deadline: 5/3/2019

Corrected on 12/10/2019

.33(3) - Previous citation was corrected. Staff member is no longer employed. Director has plan in place with new hires and obtaining Health and Safety Training certificate.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.