



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/15/2019 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 12:15 PM

CCLC-37790

Primrose School of Dunwoody

5050 Nandina Lane Dunwoody, GA 30338 DeKalb County
 (770) 396-8266 lynn@primrosedunwoody.com

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

Mailing Address

4222 Kessler Ridge Drive
 Marietta, GA 30062

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/15/2019	Monitoring Visit	Good Standing	
04/03/2019	Incident Investigation & Follow Up	Good Standing	
10/10/2018	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Toddler	Infants and One Year Olds	3	11	C	11	C	NA	NA	Floor Play
Main	2L - Early PS	One Year Olds	4	15	C	20	C	NA	NA	Outside, Music, Transitioning
Main	2R - PreK	PreK	2	20	C	20	C	28	C	Transitioning, Snack
Main	3L - PS 1	Two Year Olds	3	19	C	20	C	NA	NA	Transitioning, Snack
Main	3R - Kindergarten	Three Year Olds	2	19	C	21	C	29	C	Snack
Main	4L - PS 2	Three Year Olds and Four Year Olds	2	16	C	20	C	28	C	Transitioning, Snack
Main	D - 1R Infants	Infants	5	14	C	20	C	NA	NA	Diapering, Nap, Floor Play, Feeding
Main	D2		0	0	C	0	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 132

Total Capacity @25 sq. ft.: 156

Total # Children this Date: 114

Total Capacity @35 sq. ft.: 132

Total Capacity @25 sq. ft.: 156

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Back	30	C


Main	Left front	28	C
Main	Right Back	59	C
Main	Right front	20	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on April 3, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Samantha Kunes, Program Official

Date

Chrische Walker, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute mulch on the left back playground on the left side of the playground and on the right back playground area.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete. Great job!

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. Great job!

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 37**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/01/2017	
Staff # 2	Met
Date of Hire: 03/03/2016	
Staff # 3	Met
Date of Hire: 03/26/2018	
Staff # 4	Met
Date of Hire: 03/06/2018	
Staff # 5	Met
Date of Hire: 04/29/2015	
Staff # 6	Met
Date of Hire: 01/08/2019	
Staff # 7	Met
Date of Hire: 04/27/2015	

Staff # 8 Date of Hire: 10/11/2018	Met
Staff # 9 Date of Hire: 10/04/2018	Met
Staff # 10 Date of Hire: 08/24/2018	Met
Staff # 11 Date of Hire: 02/05/2019	Met
Staff # 12 Date of Hire: 03/21/2018	Met
Staff # 13 Date of Hire: 04/27/2016	Met
Staff # 14 Date of Hire: 04/22/2015	Met
Staff # 15 Date of Hire: 08/24/2018	Met
Staff # 16 Date of Hire: 06/16/2015	Met
Staff # 17 Date of Hire: 08/29/2018	Met
Staff # 18 Date of Hire: 08/02/2010	Met
Staff # 19 Date of Hire: 03/05/2007	Met
Staff # 20 Date of Hire: 07/27/2017	Met
Staff # 21 Date of Hire: 11/11/2014	Met
Staff # 22 Date of Hire: 03/06/2017	Met

Staff # 23 Date of Hire: 07/28/2009	Met
Staff # 24 Date of Hire: 08/29/2014	Met
Staff # 25 Date of Hire: 10/15/2018	Met
Staff # 26 Date of Hire: 03/19/2016	Met
Staff # 27 Date of Hire: 08/18/2014	Met
Staff # 28 Date of Hire: 10/14/2015	Met
Staff # 29 Date of Hire: 01/17/2019	Met
Staff # 30 Date of Hire: 04/16/2019	Met
Staff # 31 Date of Hire: 11/01/2017	Met
Staff # 32 Date of Hire: 07/31/2017	Met
Staff # 33 Date of Hire: 09/28/2016	Met
Staff # 34 Date of Hire: 06/02/2008	Met
Staff # 35 Date of Hire: 02/29/2016	Met
Staff # 36 Date of Hire: 08/29/2014	Met
Staff # 37 Date of Hire: 06/06/2016	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. The director provided one file for one new hire.

591-1-1-.33 Staff Training

Defer

Defer

591-1-1-.33(3)-The consultant will review health and safety training certificate for staff at the next regulatory visit. The employee has until May 3, 2019 to complete.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/3/2019

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.