



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/3/2019 **VisitType:** Incident Investigation & Follow Up **Arrival:** 11:35 AM **Departure:** 2:30 PM

CCLC-37790

Primrose School of Dunwoody

5050 Nandina Lane Dunwoody, GA 30338 DeKalb County
 (770) 396-8266 lynn@primrosedunwoody.com

Regional Consultant

Angelia Boykins

Phone: (678) 717-6025

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angelia.boykins@decal.ga.gov

Mailing Address

4222 Kessler Ridge Drive
 Marietta, GA 30062

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/03/2019	Incident Investigation & Follow Up	Good Standing	
10/10/2018	Incident Investigation & Follow Up	Good Standing	
10/10/2018	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L - Toddler	Infants and One Year Olds	3	9	C	11	C	NA	NA	Lunch
Main	2L - Early PS	One Year Olds	2	8	C	20	C	NA	NA	Lunch
Main	2R - PreK	Three Year Olds and Five Year Olds	2	17	C	20	C	28	C	Story,Lunch
Main	3L - PS 1	Two Year Olds	2	16	C	20	C	NA	NA	Story
Main	3R - Kindergarten	Three Year Olds	3	17	C	21	C	29	C	Story
Main	4L - PS 2	Three Year Olds	2	9	C	20	C	28	C	Story
Main	D - 1R Infants	Infants	4	16	C	20	C	NA	NA	Floor Play,Feeding,Dia pering,Free Play
Main	D2	One Year Olds	2	8	C	0	NC	NA	NA	Lunch

Total Capacity @35 sq. ft.: 132

Total Capacity @25 sq. ft.: 156

Total # Children this Date: 100

Total Capacity @35 sq. ft.: 132

Total Capacity @25 sq. ft.: 156

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Back	30	C
Main	Left front	28	C
Main	Right Back	59	C
Main	Right front	20	C

Comments

The purpose of today's visit was to conduct a follow up visit and incident investigation. The center had one rule violaton on this date. One employee took the incorrect health and safety class. The director will ensure that the correct health and safety is completed by the deadline.

Plan of Improvement: Developed This Date 04/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Samantha Kunes, Program Official

Date

Angelia Boykins, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 10/10/2018

Corrected on 4/3/2019

.15(3) - Corrected on this date.

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 10/20/2018

Corrected on 4/3/2019

.36(3)(a-b) - The consultant observed two-hours of state approved training for six employees including the director.

Staff Records

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that one employee hired on August 24, 2018, did not have evidence of completing health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/3/2019

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 10/10/2018

Corrected on 4/3/2019

.32(7) - Observed adequate supervision on this date.