



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/2/2018 VisitType: Monitoring Visit Arrival: 11:25 AM Departure: 1:30 PM

CCLC-37769

Kids Come First Early Learning Centers #2

297 Shannon Way Lawrenceville, GA 30044 Gwinnett County
(800) 880-8849 info@kidscomefirstelc.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/02/2018	Monitoring Visit	Good Standing	
02/26/2018	Monitoring Visit	Good Standing	
12/05/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R	Infants and One Year Olds	1	5	C	13	C	NA	NA	Nap
Main	B/2R	Five Year Olds and Six Year Olds and Over	2	18	C	13	NC	NA	NA	Centers
Main	C/1L	Three Year Olds and Four Year Olds	1	11	C	13	C	18	C	Nap
Main	D/2L	Two Year Olds	1	8	C	13	C	NA	NA	Nap
Main	E/Rear Lft		0	0	C	22	C	30	C	
Main	F/Rear Right		0	0	C	22	C	30	C	

Total Capacity @35 sq. ft.: 96

Total Capacity @25 sq. ft.: 117

Total # Children this Date: 42

Total Capacity @35 sq. ft.: 96

Total Capacity @25 sq. ft.: 117

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Left	26	C
Main	PG B/Right	74	C

Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 08/02/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Crystal Hernandez, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 8/2/2018 **VisitType:** Monitoring Visit **Arrival:** 11:25 AM **Departure:** 1:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Comment

Consultant discussed with the director using Room D/2L as a diapered room. The room is licensed as a non-diapered room and will need a diapering station and an amendment to alter the room if needed.

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined, based on observation, that 18 children were cared for in Room B/2R on this date, when the room is licensed for 13 children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/2/2018

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date. Discussed with the director to please ensure that cords are appropriately secured in all rooms.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The director stated that medication is not administered/dispensed.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. The vehicle was observed in good repair on this date with a current vehicle inspection on file.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed. Safety approved cribs were observed and safe sleep procedures were followed.

Staff Records**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 04/20/2018

Staff # 2

Met

Date of Hire: 09/15/2014

Staff # 3

Met

Date of Hire: 06/27/2017

Staff # 4

Met

Date of Hire: 08/25/2015

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Staff # 5 Date of Hire: 07/11/2016	Met
Staff # 6 Date of Hire: 09/15/2014	Met
Staff # 7 Date of Hire: 02/12/2018	Met
Staff # 8 Date of Hire: 09/15/2014	Met
Staff # 9 Date of Hire: 08/03/2015	Met
Staff # 10 Date of Hire: 09/15/2014	Met
Staff # 11 Date of Hire: 09/29/2017	Met

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records Check(CR)** **Met****Comment**

Criminal records checks were observed to be complete. The director provided two files for staff hired since the previous visit. All staff were observed to have comprehensive background checks on file. The consultant discussed with the director the proposed changes as of October 1, 2018: local background checks will no longer be accepted. A provisional employee must have at least a satisfactory determination letter on file. All staff solely responsible for a classroom must have a comprehensive background check on file.

591-1-1-.14 First Aid & CPR **Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR. Please continue to ensure that new staff obtain the certification within 90 days of hire.

591-1-1-.33 Staff Training **Met****Comment**

Complete documentation of health and safety orientation was observed on file. Please continue to ensure that new staff obtain the training within 90 days of hire.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Not Met****Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined, based on observation, that the staff member from Room A/1R briefly stepped into the hall to obtain the broom/mop.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 8/2/2018**Recited on 8/2/2018**