



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/26/2018 **VisitType:** Monitoring Visit

Arrival: 8:35 AM

Departure: 1:35 PM

CCLC-37769

Kids Come First Early Learning Centers #2

297 Shannon Way Lawrenceville, GA 30044 Gwinnett County
(800) 880-8849 info@kidscomefirstelc.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@dec.al.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/26/2018	Monitoring Visit	Good Standing	
12/05/2017	Licensing Study	Good Standing	
06/06/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R		0	0	C	13	C	NA	NA	
Main	B/2R	One Year Olds and Two Year Olds	1	8	C	13	C	NA	NA	Circle Time, Diapering
Main	C/1L	Three Year Olds and Four Year Olds	1	10	C	13	C	18	C	Centers
Main	D/2L		0	0	C	13	C	NA	NA	
Main	E/Rear Lft	PreK	2	19	C	22	C	30	C	Centers
Main	F/Rear Right	PreK	2	20	C	22	C	30	C	Centers

Total Capacity @35 sq. ft.: 96

Total Capacity @25 sq. ft.: 117

Total # Children this Date: 57

Total Capacity @35 sq. ft.: 96

Total Capacity @25 sq. ft.: 117

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Left	26	C
Main	PG B/Right	74	C

Comments

The provider received a written manual report given KOALA system issues the day of the visit. The electronic report was emailed to the provider on February 26, 2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Crystal Hernandez, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 6/6/2017

Corrected on 2/26/2018

Correction of previous citation. The provider had four children records reviewed December 5, 2017 that were met.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 6/6/2017

Corrected on 2/26/2018

Correction of previous citation. The provider classroom were met for room capacity on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 6/6/2017

Corrected on 2/26/2018

Correction of previous citation. The provider had hazardous equipment and materials stored inaccessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 1/5/2018

Corrected on 2/26/2018

Correction of previous citation. The provider has repaired the yellow toddler slide on this date.

Correction Deadline: 6/13/2017

Corrected on 2/26/2018

Correction of previous citation. The provider had six inches of mulch around the playground equipment fall zones on this date. The provider will rake and redistribute after the rain on this date.

Correction Deadline: 6/13/2017

Corrected on 2/26/2018

Correction of previous citation. The provider has painted the red poles on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 7/6/2017

Corrected on 2/26/2018

Correction of previous citation. The provider changing table pad was not torn on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed was observed during diapering. Staff stated various times of the day children and staff must wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The provider stated medication is not dispensed at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date. The consultant discussed the use of time out to ensure staff understood proper use of the amount of time per year of age.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 6/7/2017

Corrected on 2/26/2018

Correction of previous citation. The provider had transportation agreements on file for all children being transported on this date.

Correction Deadline: 6/7/2017

Corrected on 2/26/2018

Correction of previous citation. The provider had vehicle emergency contact forms completed and organized by school in the notebook on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. The provider ensured all mats were labeled for individual use on this date.

Staff Records

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/22/2017	
Staff # 2	Met
Date of Hire: 09/15/2014	
Staff # 3	Met
Date of Hire: 06/27/2017	
Staff # 4	Met
Date of Hire: 01/06/2017	
Staff # 5	Met
Date of Hire: 08/25/2015	
Staff # 6	Met
Date of Hire: 07/11/2016	
Staff # 7	Met
Date of Hire: 09/15/2014	
Staff # 8	Met
Date of Hire: 09/15/2014	
Staff # 9	Met
Date of Hire: 09/29/2017	
Staff # 10	Met

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed with the provider any lead teacher who does not have the required credential can enroll in a program within six months of hire, and complete the program within eighteen months of hire.

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 6/6/2017

Corrected on 2/26/2018

Correction of previous citation. The provider's classrooms were within DECAL staff:child ratios on this date.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation, class C/1L staff walked out the classroom to open the front door, and no other teacher was present in the classroom with ten children.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 2/26/2018