



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/5/2017 VisitType: Licensing Study

Arrival: 10:05 AM

Departure: 1:00 PM

CCLC-37769

Kids Come First Early Learning Centers #2

297 Shannon Way Lawrenceville, GA 30044 Gwinnett County  
(800) 880-8849 info@kidscomefirstelc.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address  
Same

Quality Rated: ★

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/05/2017	Licensing Study	Good Standing	
06/06/2017	Complaint Closure	Good Standing	
06/06/2017	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R	One Year Olds	1	4	C	13	C	NA	NA	Floor Play
Main	B/2R		0	0	C	13	C	NA	NA	
Main	C/1L	Three Year Olds and Four Year Olds	1	8	C	13	C	18	C	Free Play
Main	D/2L	Two Year Olds	1	7	C	13	C	NA	NA	Outside
Main	E/Rear Lft	PreK	2	22	C	22	C	30	C	Outside
Main	F/Rear Right	PreK	2	22	C	22	C	30	C	Outside
Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 117							
Total # Children this Date: 63			Total Capacity @35 sq. ft.: 96							
			Total Capacity @25 sq. ft.: 117							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Left	26	C
Main	PG B/Right	74	C

**Comments**

The purpose of this visit is to follow up on visit from June 6, 2017 and to conduct a Licensing Study. Consultant discussed comprehensive background check, new USDA requirements, and update in existing emergency preparedness plan.

Plan of Improvement: Developed This Date 12/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Crystal Hernandez, Program Official

Date

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Neli Todorova, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Observed-Records Complete/Well Organized

### Facility

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed Capacity Routinely Met

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

Observation-No Hazards Accessible

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Not Met</b>
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**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation that at the top of the yellow toddler slide on playground PG A/Left there was a tear on the plastic surface, that measured approximately one foot long and quarter of an inch wide.

**POI (Plan of Improvement)**

Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 1/5/2018**

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff Stated Proper Knowledge

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Observed-Staff Remind Children Wash Hand

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<b>591-1-1-.20 Medications(CR)</b>	<b>N/A</b>
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**Comment**

The director stated that they only administer emergency medication. Currently no enrolled child needs any emergency medication. Documentation discussed.

<b>Policies and Procedures</b>
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<b>591-1-1-.21 Operational Policies &amp; Procedures</b>	<b>Technical Assistance</b>
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**Technical Assistance**

591-1-1-.21(1)(p) - Discussed updating the existing Emergency plan to include all require topics and to start practicing lock down drills. Fire and Tornado drills documentation current and on file.

**Correction Deadline: 12/10/2017**

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Observed-Positive Learning Environment

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Observed-Complete Documentation

**591-1-1-.36 Transportation(CR)****Met****Comment**

Observed-Complete Documentation

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed-SIDS/Infant Sleeping Position

**Technical Assistance**

591-1-1-.30(1)(b)1 - Consultant discussed with the director to make sure that there are no tears on the mats' surface and to replace/repair as needed.

**Correction Deadline: 12/5/2017****Staff Records****Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 05/22/2017	
Staff # 2	Met
Date of Hire: 09/15/2014	
Staff # 3	Met
Date of Hire: 06/27/2017	
Staff # 4	Met
Date of Hire: 01/06/2017	
Staff # 5	Met
Date of Hire: 08/25/2015	
Staff # 6	Met
Date of Hire: 07/11/2016	
Staff # 7	Met
Date of Hire: 09/15/2014	
Staff # 8	Met
Date of Hire: 09/15/2014	
Staff # 9	Met
Date of Hire: 08/03/2015	

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 10 Met  
Date of Hire: 09/16/2014

Staff # 11 Met  
Date of Hire: 09/29/2017

Staff # 12 Met

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records Check(CR)** Met

**Comment**

The director reported four new staff on this date.Criminal Records Check complete for 12 staff.

**591-1-1-.14 First Aid & CPR** Met

**Comment**

Observed-100% Certified First Aid & CPR

**591-1-1-.33 Staff Training** Met

**Comment**

Observed - Documentation Of Annual Training for 2016.

**Comment**

Health/Safety training on file for all staff.

**591-1-1-.31 Staff(CR)** Met

**Comment**

Observed staff comply with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** Met

**Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)** Technical Assistance

**Technical Assistance**

591-1-1-.32(7) - Consultant discussed watchful oversight at all times and that the persons supervising outside be alert, able to respond promptly to the needs and actions of the children being supervised.

**Correction Deadline: 12/5/2017**