



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2019 **VisitType:** Licensing Study

Arrival: 11:00 AM

Departure: 2:00 PM

CCLC-37769

Kids Come First Early Learning Centers #2

297 Shannon Way Lawrenceville, GA 30044 Gwinnett County
 (800) 880-8849 info@kidscomefirstelc.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2019	Licensing Study	Good Standing	
10/30/2018	Complaint Investigation Follow Up	Good Standing	
10/30/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R	Infants and One Year Olds	1	4	C	13	C	NA	NA	Lunch
Main	B/2R		0	0	C	13	C	NA	NA	
Main	C/1L	Three Year Olds and Four Year Olds	1	9	C	13	C	18	C	Clean Up, Transitioning
Main	D/2L	Two Year Olds	1	5	C	13	C	NA	NA	Story
Main	E/Rear Lft	PreK	2	15	C	22	C	30	C	Story, Nap
Main	F/Rear Right	PreK	2	19	C	22	C	30	C	Story, Nap
Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 117							
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 117				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Left	26	C
Main	PG B/Right	74	C

Comments

The purpose of the visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 02/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Crystal Hernandez, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

A variety of developmentally appropriate activities were observed. Current lesson plans were on file.

Correction Deadline: 2/21/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized. Complete documentation of arrival and departure records were observed.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playgrounds observed following heavy rain. Discussed maintenance of resilient surface. Please fluff and redistribute. Also please ensure tree roots are covered with material or painted a bright color to be recognized by children.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines. Current feeding plans were observed on file.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Director stated medication is not dispensed within the center.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

A current emergency plan and documentation of completed emergency drills was observed on file.

Correction Deadline: 2/26/2019

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated appropriate use of discipline methods, such as discussion and redirection.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

A current inspection was observed for all vehicles used in transporting children this date. The center bus was in use and not on the premises during the visit. The consultant observed the center van to be in good repair with an operable fire extinguisher and complete first aid kit. Completed transportation documentation was also observed on file. Staff participating in transportation were observed to have evidence of current transportation training on file.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Safety approved cribs, mats and cots were observed. Staff stated used of safe sleep procedures. Crib sheets were said to be washed/changed daily and sheets for mats/cots are washed weekly as required.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/15/2014	
Staff # 2	Met
Date of Hire: 06/27/2017	
Staff # 3	Met
Date of Hire: 01/15/2019	
Staff # 4	Met
Date of Hire: 08/25/2015	
Staff # 5	Met
Date of Hire: 07/11/2016	
Staff # 6	Met
Date of Hire: 09/15/2014	
Staff # 7	Met
Date of Hire: 09/15/2014	

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Staff # 8 Met

Date of Hire: 08/03/2015

Staff # 9 Met

Date of Hire: 09/15/2014

Staff # 10 Met

Date of Hire: 09/29/2017

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**Comment**

The director provided one file for staff hired since the previous visit. Current satisfactory comprehensive background checks were observed on file for all staff. The consultant walked the director through the process of having everyone ported over from the sister center.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of current CPR/first aid for all staff employed over 90 days. Consultant discussed with the director to please ensure new staff employed less than 90 days obtain the certification as required.

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training for annual year 2018. Staff employed over 90 days had evidence of the health and safety orientation training. Consultant discussed with the director to please ensure the new staff employed less than 90 days complete the health and safety training as required.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Adequate supervision observed on this date.