



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/20/2019    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 9:30 AM    **Departure:** 1:30 PM

**CCLC-36442**

**Bright Minds Academy**

20 Fairview Commons Drive Covington, GA 30016 Newton County  
 (678) 342-6787 persaudvinny@gmail.com

**Regional Consultant**

Ashley Cunningham

Phone: (866) 374-9389

Fax: (866) 375-0880

Ashley.Cunningham@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
06/20/2019	Complaint Investigation Follow Up	Good Standing
06/20/2019	Complaint Closure	Good Standing
01/09/2019	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B/2L		0	0	C	9	C	NA	NA	Not In Use
Main	C/3L		0	0	C	11	C	NA	NA	Not In Use
Main	D/4L	Infants and One Year Olds and Two Year Olds	1	6	C	15	C	NA	NA	Free Play
Main	E/1R/Right Hall	Three Year Olds and Four Year Olds	1	11	C	21	C	29	C	Free Play
Main	F/2R/Right Hall	Four Year Olds and Five Year Olds	1	14	C	26	C	NA	NA	Free Play
Main	G/1L/Right Hall	Five Year Olds and Six Year Olds and Over	1	6	C	21	C	29	C	Free Play
Main	H/2L Right Hall		0	0	C	26	C	36	C	Not In Use
Total Capacity @35 sq. ft.: 129						Total Capacity @25 sq. ft.: 155				
Total # Children this Date: 37			Total Capacity @35 sq. ft.: 129			Total Capacity @25 sq. ft.: 155				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/1L	21	C
Main	PG B/2L	17	C
Main	PG C/3L	36	C
Main	PG D/Back	57	C
Main	PG E/Right	195	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Cassandra Persaud, Program Official

Date

---

Ashley Cunningham, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 6/20/2019 **VisitType:** Complaint Investigation  
Follow Up **Arrival:** 9:30 AM **Departure:** 1:30 PM

**CCLC-36442**

**Bright Minds Academy**

20 Fairview Commons Drive Covington, GA 30016 Newton County  
(678) 342-6787 persaudvinny@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Ashley Cunningham  
Phone: (866) 374-9389  
Fax: (866) 375-0880  
Ashley.Cunningham@decals.ga.gov

The following information is associated with a Complaint Investigation Follow Up:

**Children's Records**

591-1-1-.08 Children's Records Met

Correction Deadline: 1/2/2019

Corrected on 6/20/2019  
.08(1) - Previous citation observed to be corrected.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

Correction Deadline: 1/2/2019

Corrected on 6/20/2019  
.10(1) - Previous citation observed to be corrected.

Correction Deadline: 1/2/2019

Corrected on 6/20/2019  
.10(4) - Previous citation observed to be corrected.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 1/2/2019

Corrected on 6/20/2019  
.17(7) - Previous citation observed to be corrected.

**Policies and Procedures**

Correction Deadline: 1/7/2019

Corrected on 6/20/2019

.21(3) - Previous citation observed to be corrected.

<b>Staff Records</b>
----------------------

**Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

Staff # 1 Date of Hire: 01/28/2019	Met
Staff # 2 Date of Hire: 11/07/2018	Met
Staff # 3 Date of Hire: 05/30/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 4 Date of Hire: 03/27/2018	Met
Staff # 5 Date of Hire: 11/07/2018	Met
Staff # 6 Date of Hire: 11/01/2016	Met
Staff # 7 Date of Hire: 03/01/2017	Met
Staff # 8 Date of Hire: 05/07/2019	Met
Staff # 9 Date of Hire: 01/18/2016	Met
Staff # 10 Date of Hire: 06/03/2019	Met
Staff # 11 Date of Hire: 08/05/2013	Met

**Staff Credentials Reviewed: 11**

**Comment**

Director provided four files for employees hired since last visit.

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of staff files that staff #3 was hired on May 30, 2019 and did not submit both a records check application to the department.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained. A one day letter was left.

**Correction Deadline: 6/20/2019****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of staff files that staff #3 was hired on May 30, 2019 and did not have a satisfactory comprehensive records check determination on file.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

**Correction Deadline: 6/20/2019**

<b>Staffing and Supervision</b>
---------------------------------

**Correction Deadline: 1/2/2019****Corrected on 6/20/2019****.32(2) - Previous citation observed to be corrected.****Correction Deadline: 1/2/2019****Corrected on 6/20/2019****.32(4) - Previous citation observed to be corrected.**