



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/20/2019 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 3:30 PM

CCLC-36303

Cornerstone Children's Center

209 Church Street Vidalia, GA 30474 Toombs County
 (912) 535-7521 cneal@vidaliafirstumc.org

Regional Consultant

Connie Boatright

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connie.boatright@decal.ga.gov

Mailing Address

P O Box 150
 Vidalia, GA 30475

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/20/2019	Licensing Study	Good Standing	
08/06/2018	Monitoring Visit	Good Standing	
02/19/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-INF COLTS	One Year Olds and Two Year Olds	3	13	C	18	C	NA	NA	Lunch
Main	B-INF LAMBS	Infants	2	7	C	15	C	NA	NA	Floor Play, Feeding, Centers, Free Play
Main	C-1YR CUBS	Infants and One Year Olds	2	8	C	13	C	NA	NA	Lunch
Main	D-2YR OWLS	Three Year Olds	2	9	C	18	C	NA	NA	Transitioning, Lunch, Story
Main	E-4-5 YRS HORSES	Four Year Olds and Five Year Olds	2	9	C	18	C	NA	NA	Centers
Main	F-3 YR BEARS	Three Year Olds and Four Year Olds	2	6	C	20	C	NA	NA	Centers, Lunch, Transitioning
Main	G-3YRS-GAZELLES	Three Year Olds and Four Year Olds	2	5	C	20	C	NA	NA	Transitioning, Centers, Nap, Lunch
Main	H-5-12YRS LIONS		0	0	C	22	C	NA	NA	Not In Use
Main	I-2YR SHEEP	Two Year Olds	1	5	C	10	C	NA	NA	Lunch, Transitioning
Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 62			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-FR-0-4 YRS	53	C
Main	B-BK 5-12 YEARS	63	C

Comments

This Licensing Study is the second regulatory visit for Cornerstone Children's Center this 2018 - 2019 fiscal year.

The center director stated medication is administered, field trips and routine transportation is provided.

The center is Quality Rated.

One sixteen-year-old student in training hired August 10, 2018 did not have a satisfactory comprehensive fingerprint criminal records clearance determination letter on file as required. A one-day letter was left with the center director.

Plan of Improvement: Developed This Date 05/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Cassie Neal, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed up to date lesson plans posted in each classroom.

Correction Deadline: 5/20/2019

Comment

The consultant observed age appropriate activities throughout the center.

Correction Deadline: 5/20/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

The consultant observed equipment and toys to be in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

Please include address of destinations on transportation checklist.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(4) - The center director and staff will ensure that all cots stored within the classroom setting and accessible to the children are covered when not in use.

Correction Deadline: 5/20/2019**Staff Records****Records Reviewed: 28****Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 08/01/2013

Staff # 2

Met

Date of Hire: 07/20/2018

Staff # 3

Not Met

Date of Hire: 01/17/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(4)-1st Yr. Training - 10 hrs.

Staff # 4

Met

Date of Hire: 08/11/2017

Staff # 5

Met

Date of Hire: 08/01/2012

Staff # 6

Met

Date of Hire: 10/01/2014

Staff # 7 Met

Date of Hire: 03/01/2013

Staff # 8 Met

Date of Hire: 05/03/2017

Staff # 9 Met

Date of Hire: 06/03/2013

Staff # 10 Met

Date of Hire: 08/10/2015

Staff # 11 Met

Date of Hire: 09/30/2013

Staff # 12 Met

Date of Hire: 08/15/2016

Staff # 13 Met

Date of Hire: 08/07/2017

Staff # 14 Met

Date of Hire: 03/04/2019

Staff # 15 Met

Date of Hire: 01/11/2016

Staff # 16 Met

Date of Hire: 09/14/2018

Staff # 17 Met

Date of Hire: 08/14/2018

Staff # 18 Met

Date of Hire: 08/24/2015

Staff # 19 Met

Date of Hire: 07/23/2013

Staff # 20 Not Met

Date of Hire: 08/10/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Records Reviewed: 28**Records with Missing/Incomplete Components: 3**

Staff # 21	Met
Date of Hire: 08/01/2013	
Staff # 22	Met
Date of Hire: 02/10/2017	
Staff # 23	Met
Date of Hire: 05/13/2019	
Staff # 24	Met
Date of Hire: 08/22/2016	
Staff # 25	Met
Date of Hire: 08/08/2016	
Staff # 26	Met
Date of Hire: 01/16/2018	
Staff # 27	Met
Date of Hire: 08/01/2013	
Staff # 28	Not Met
Date of Hire: 11/28/2018	
<u>"Missing/Incomplete Components"</u>	
.33(4)-1st Yr. Training - 10 hrs.	

Staff Credentials Reviewed: 28

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the consultant's observation and review of staff files that one sixteen-year-old volunteer hired August 10, 2018 has not submitted a records check application to the department and fingerprints to an authorized fingerprinting site as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will immediately ensure the CRC rules are maintained.

Correction Deadline: 5/20/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on the consultant's observation and review of staff files that one sixteen-year-old part time volunteer hired August 10, 2018 does not have a satisfactory comprehensive fingerprint criminal records clearance determination letter on file as required. A one-day letter was left with the center director.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will immediately ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will immediately ensure the CRC rules are maintained.

Correction Deadline: 5/20/2019

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Technical Assistance****Technical Assistance**

591-1-1-.33(4) - The center director will ensure that all staff, student in training and volunteers complete the required training within 90 days of hire.

Correction Deadline: 6/19/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.