



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/20/2020 VisitType: Licensing Study

Arrival: 3:30 PM

Departure: 5:30 PM

CCLC-35862

YWCO After School at Oconee County Elementary

2230 Hog Mountain Rd. Watkinsville, GA 30677 Oconee County
(706) 769-7791 ywco afterschool@gmail.com

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@dec.al.ga.gov

Mailing Address

562 Research Drive
Athens, GA 30605

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/20/2020	Licensing Study	Good Standing	
02/18/2020	Monitoring Visit	Good Standing	
08/22/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Cafeteria	Six Year Olds and Over	3	19	C	66	C	NA	NA	Homework, Transitioning, Free Play
Main	B/Gym		0	0	C	68	C	NA	NA	
Total Capacity @35 sq. ft.: 134					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 19			Total Capacity @35 sq. ft.: 134			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	430	C

Comments

A virtual inspection was conducted on August 20, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Summer Greene, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Due to the COVID-19 pandemic the program is providing a variety of individual supplies and kits for activities.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms	Met
Comment Bathrooms observed to be clean and well maintained.	
591-1-1-.19 License Capacity(CR)	Met
Comment A Virtual Visit was conducted due to the COVID- 19 pandemic. Licensed capacity observed to be routinely met by center.	
591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
Comment No hazards observed accessible to children on this date. Consultant discussed with the director to have staff survey the licensed areas of the school that are utilized for the after school program (program housed at a school) to ensure no hazards are accessible to children.	
591-1-1-.26 Playgrounds(CR)	Met
Comment The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.	
Food Service	
591-1-1-.15 Food Service & Nutrition	Met
Comment Center menu meets USDA guidelines.	
591-1-1-.18 Kitchen Operations	Met
Comment Kitchen appears clean and well organized. After school program does not utilize the school kitchen.	
Health and Hygiene	
591-1-1-.10 Diapering Areas & Practices(CR)	Met
Comment No children enrolled who require diapering. School age children attend only for after school hours.	
591-1-1-.17 Hygiene(CR)	Met
Comment A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through on this date. Staff stated knowledge of proper hand washing procedures	
591-1-1-.20 Medications(CR)	Met
Comment The Provider currently does not dispense/administer medication.	
Policies and Procedures	
591-1-1-.21 Operational Policies & Procedures	Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain records as required by the department.

591-1-1-.22 Parental Access**Met****Comment**

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 8/20/2020

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Staff stated knowledge of appropriate discipline procedures. Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 11/21/2018

Staff # 2

Met

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/22/2018

Staff # 3 Met

Date of Hire: 11/10/2017

Staff # 4 Met

Date of Hire: 07/29/2020

Staff # 5 Met

Date of Hire: 07/26/2019

Staff # 6 Met

Date of Hire: 09/24/2019

Staff # 7 Met

Date of Hire: 07/30/2020

Staff # 8 Met

Date of Hire: 08/22/2019

Staff # 9 Met

Date of Hire: 07/31/2018

Staff # 10 Met

Date of Hire: 08/08/2019

Staff # 11 Met

Date of Hire: 09/06/2017

Staff # 12 Met

Date of Hire: 01/08/2019

Staff # 13 Met

Date of Hire: 08/29/2019

Staff # 14 Met

Date of Hire: 08/11/2018

Staff Credentials Reviewed: 0**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 2 file(s) for employees hired since last visit February 18, 2020.

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to replenish and maintain supplies required by the department.

Comment

CPR and First Aid requirements are met per current COVID-19 guidelines.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the virtual walk through on this date. The program was in compliance with the Executive Order issued on August 16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.