



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/15/2019 **VisitType:** Monitoring Visit

Arrival: 10:25 AM

Departure: 11:45 AM

CCLC-35651

Tender Years Learning Center #5

150 Lake Terrace Macon, GA 31204 Bibb County
(478) 474-2684 tylc5@tylcorp.com

Regional Consultant

LaKeyshia Tucker

Phone: (770) 357-7048

Fax: (770) 357-7047

lakeyshia.tucker@decal.ga.gov

Mailing Address

3440 Oakcliff Road Suite# 112
ATLANTA, GA 30340

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/15/2019	Monitoring Visit	Good Standing	
03/04/2019	POI Follow Up	Good Standing	
12/26/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (infants)	Infants and One Year Olds	1	3	C	8	C	NA	NA	Floor Play,Nap
Main	1R (school-age)	PreK	2	13	C	28	C	NA	NA	Transitioning
Main	2L (1-2 years)	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Diapering,Free Play
Main	2R (3 years)	Two Year Olds and Three Year Olds and Five Year Olds	1	11	NC	17	C	NA	NA	Art,Transitioning
Main	3L (Pre-K)		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 90						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

Comments

Plan of Improvement: Developed This Date 05/15/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Aundrea Sanders, Program Official

Date

LaKeyshia Tucker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/15/2019 **VisitType:** Monitoring Visit **Arrival:** 10:25 AM **Departure:** 11:45 AM

CCLC-35651

Tender Years Learning Center #5

150 Lake Terrace Macon, GA 31204 Bibb County
(478) 474-2684 tylc5@tylcorp.com

Mailing Address

3440 Oakcliff Road Suite# 112
ATLANTA, GA 30340

Regional Consultant

LaKeyshia Tucker

Phone: (770) 357-7048

Fax: (770) 357-7047

lakeyshia.tucker@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute. Please be mindful of the grass that is starting to grow in the mulch underneath the swings on the right side playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on the consultant's observations that in the toddler classroom the teacher was observed to change three children's diapers back to back without disinfecting the diapering table in between diaper changes.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 5/15/2019

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the consultant's observations that three children in the toddler classroom did not wash their hands after their diapers were changed.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 5/15/2019**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observations, that the toddler teacher did not wash their hands in between diapering three children back to back.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 5/15/2019

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that for the week of May 6, 2019 for the afternoon bus route that there were no documentation of a second check being conducted for McKibben Lane Elementary and Sonny Carter Elementary schools. It was further determined for May 13th and 14, 2019 for the afternoon bus route that there was no documentation of a second check being conducted for Vineville Elementary.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 5/15/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 05/07/2019	
Staff # 2	Met
Date of Hire: 11/13/2017	
Staff # 3	Met
Date of Hire: 02/12/2019	
Staff # 4	Not Met
Date of Hire: 02/06/2019	
<u>"Missing/Incomplete Components"</u>	
.31(1)(b)2.-Director Qualifications-Education Missing	
Staff # 5	Met
Date of Hire: 08/20/2018	
Staff # 6	Met
Date of Hire: 01/11/2019	
Staff # 7	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Date of Hire: 03/04/2019

Staff # 8

Met

Date of Hire: 01/22/2019

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided 1 file(s) for employees hired since last visit.

Correction Deadline: 3/4/2019

Corrected on 5/15/2019

.09(1)(b) - Correction of the previous citation, the director has a comprehensive background check on file as required.

Correction Deadline: 3/4/2019

Corrected on 5/15/2019

.09(1)(d) - Correction of previous citation, all currently employed staff have comprehensive background checks on file as required.

Correction Deadline: 3/4/2019

Corrected on 5/15/2019

.09(1)(j) - Correction of previous citation, the director has a current comprehensive background check on file as required.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 3/9/2019

Corrected on 5/15/2019

.24(1) - Correction of previous citation, the staff is no longer employed at the center.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(c) requires that a copy and/or written verification of the credential or degree awarded to the Director by the technical college, university, school or Department-approved trainer listed in 591-1-1-.31(1)(b)2.(i) through (xiii) be maintained by the Center in the Director's file and such documentation shall be available for inspection by Department staff upon request. It was determined based on a review of records the center has a new director with no copy of their degree on file.

POI (Plan of Improvement)

The Center will obtain the written verification from the Director, place it in the Director's file, and provide it to the Department if requested.

Correction Deadline: 5/24/2019

Recited on 5/15/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4)(a) requires that during the early morning times of arrival and late afternoon times of departure, infants and children younger than three (3) years may be grouped with older children so long as Staff: child ratios and group size are met based on the age of the youngest child in the group. It was determined based on the consultant's observations at 9:45 am in the three-year-old classroom that there was 1 two-year-old child and 1 five-year-old child present with 5 three-year-old children. .

POI (Plan of Improvement)

The Center will maintain Staff:child ratios based on the youngest child in the group during early morning and late afternoon times when children younger than three years of age may be grouped with older children.

Correction Deadline: 5/15/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Discussed proper supervision: responding promptly, bathrooms and playgrounds.