



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/25/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:55 AM **Departure:** 4:15 PM

CCLC-35611

Montessori School of Snellville at Childcare Network #234

2350 Wisteria Dr. Snellville, GA 30078 Gwinnett County
 (770) 979-0500 cni234@childcarenetwork.com

Regional Consultant

Dianne Clarke

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Mailing Address
 Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/25/2019	Complaint Investigation & Licensing Study	Good Standing	
02/25/2019	Complaint Closure	Good Standing	
10/16/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	PreK	2	21	C	26	C	NA	NA	Transitioning, Story
Main	B	PreK	2	19	C	25	C	NA	NA	Circle Time
Main	C	Three Year Olds and Four Year Olds and Five Year Olds	2	20	C	25	C	NA	NA	Circle Time
Main	D	Infants and One Year Olds	2	12	C	26	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 102			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 72			Total Capacity @35 sq. ft.: 102							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	132	C
Main	Playground B	0	C

Comments

Plan of Improvement: Developed This Date 02/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jennifer Shook, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following repairs were needed:

A: In the girls bathroom, the toilet seat was observed to be loose and needed tightening.

Kitchen: A light in the pantry was observed to not be working.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. The director tightened the screw during the visit.

Correction Deadline: 2/26/2019

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 10/16/2018

Corrected on 2/25/2019

.26(4) - The previous citation was observed to be corrected in that the spokes on the fence to be repaired.

Correction Deadline: 10/16/2018

Corrected on 2/25/2019

.26(9) - The previous citation was observed to be corrected. Discussed with all of the staff regarding ensuring to check the swing chain links frequently for rusting.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

The director stated that no medication is dispensed since the last visit.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that one staff that participates in training did not have current evidence of the transportation training. The training expired on January 3, 2019.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 4/8/2019

Correction Deadline: 10/26/2018

Corrected on 2/25/2019

.36(4)(b) - The previous citation was observed to be corrected in that the seats were observed to be taped. Discussed with the provider regarding ensuring that drivers are checking seats and notifying director of repairs needed.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 16****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 03/29/2016	
Staff # 2	Met
Date of Hire: 09/27/2018	
Staff # 3	Met
Date of Hire: 08/06/2018	
Staff # 4	Not Met
Date of Hire: 10/26/2015	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 5	Met
Date of Hire: 08/05/2013	
Staff # 6	Met
Date of Hire: 12/31/2012	
Staff # 7	Met
Date of Hire: 12/31/2012	
Staff # 8	Met
Date of Hire: 12/31/2012	
Staff # 9	Met
Date of Hire: 06/11/2013	
Staff # 10	Met
Date of Hire: 10/25/2018	
Staff # 11	Met
Date of Hire: 08/14/2017	
Staff # 12	Met
Date of Hire: 12/31/2012	
Staff # 13	Met

Records Reviewed: 16**Records with Missing/Incomplete Components: 1**

Date of Hire: 01/30/2018

Staff # 14

Met

Date of Hire: 10/26/2018

Staff # 15

Met

Date of Hire: 01/09/2013

Staff # 16

Met

Date of Hire: 12/31/2012

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.