



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/1/2019    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 12:35 PM

**CCLC-35597**

**Regional Consultant**

**Childcare Network #215**

2403 Brierwood Dr. Albany, GA 31705 Dougherty County  
(912) 888-2219 cni215@childcarenetwork.com

Phone:  
Fax:  
rukiya.thomas@dec.al.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/01/2019	Licensing Study	Good Standing
12/04/2018	Monitoring Visit	Good Standing
03/22/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Far Right (PRE-K)	PreK	2	13	C	20	C	NA	NA	Centers
Main	Front Left	Infants and One Year Olds	1	4	C	7	C	NA	NA	Floor Play
Main	Front Middle	Four Year Olds and Five Year Olds	2	14	C	28	C	NA	NA	Free Play
Main	Rear Left (PRE-K)	Three Year Olds	1	10	C	28	C	NA	NA	Circle Time
Main	Rear Middle	Three Year Olds	1	10	C	17	C	NA	NA	Circle Time
Main	Right Middle	Two Year Olds	1	9	C	19	C	NA	NA	Art
Main	Second Left	One Year Olds	1	5	C	12	C	NA	NA	Nap,Free Play
Total Capacity @35 sq. ft.: 130						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations		
Total # Children this Date: 65			Total Capacity @35 sq. ft.: 130			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Left Playground Toddler	47	C
Main	Front Left Playground Infant	17	C
Main	Right Side	108	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cathy Jackson, Program Official

Date

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Allison Morrison, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

There is a swimming pool on site, but the director stated that the center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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591-1-1-.06 Bathrooms Met

Correction Deadline: 1/3/2019

Corrected on 4/1/2019

.06(4) - The consultant observed that the exhaust fans in all restrooms were in working order on this date.

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591-1-1-.19 License Capacity(CR) Met

**Comment**

Licensed capacity was observed to be routinely met by center.

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591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 12/4/2018

Corrected on 4/1/2019

.25(13) - The previous citation was observed to be corrected on this date.

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591-1-1-.26 Playgrounds(CR) Met

**Comment**

The playground was observed to be clean and in good repair.

**Food Service**

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591-1-1-.15 Food Service & Nutrition Met

**Comment**

The center menu meets USDA guidelines.

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591-1-1-.18 Kitchen Operations Met

**Comment**

The kitchen appears clean and well organized.

**Health and Hygiene**

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591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff stated proper knowledge of diapering procedures.

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Proper hand washing was observed throughout the center.

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591-1-1-.20 Medications(CR) Not Evaluated

**Comment**

The director stated that they have not dispensed medication since their last visit on December 14, 2018.

**Policies and Procedures**

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591-1-1-.21 Operational Policies & Procedures Technical Assistance

**Technical Assistance**

591-1-1-.21(3) - The consultant discussed adding lock down drills to the emergency preparedness plan.

Correction Deadline: 4/6/2019

**Safety**

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**591-1-1-.05 Animals** **N/A**

**Comment**

The center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and redirection was observed.

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**591-1-1-.13 Field Trips(CR)** **Not Evaluated**

**Comment**

The director stated that the center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Correction Deadline: 12/9/2018**

**Corrected on 4/1/2019**

**.36(4)(a) - The previous citation was corrected on this date.**

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Technical Assistance**

**Comment**

Pleasant naptime environment was observed.

**Technical Assistance**

591-1-1-.30(1)(a)2 - The director recently found a tear in one of the mattresses and has ordered replacement mattress to replace it.

**Correction Deadline: 4/1/2019**

**Staff Records**

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**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 09/27/2006

Staff # 2 Met

Date of Hire: 02/25/2019

Staff # 3 Met

Date of Hire: 07/30/2018

Staff # 4 Met

Date of Hire: 01/13/2014

Staff # 5 Met

Date of Hire: 09/20/2018

Staff # 6 Met

Date of Hire: 04/02/2016

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Staff # 7 Date of Hire: 07/26/2016	Met
Staff # 8 Date of Hire: 01/24/2018	Met
Staff # 9 Date of Hire: 01/01/2004	Met
Staff # 10 Date of Hire: 10/11/2016	Met
Staff # 11 Date of Hire: 07/28/2005	Met
Staff # 12 Date of Hire: 05/02/2018	Met
Staff # 13 Date of Hire: 07/26/2018	Met
Staff # 14 Date of Hire: 02/08/2019	Met
Staff # 15 Date of Hire: 04/04/2016	Met
Staff # 16 Date of Hire: 01/21/2019	Met
Staff # 17 Date of Hire: 08/13/2018	Met

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**Staff Credentials Reviewed: 17**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete. The director gave three new employees files.

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**591-1-1-.14 First Aid & CPR** **Technical Assistance**

**Technical Assistance**

591-1-1-.14 - Please replace missing antibiotic cream in the center van's first aid kit.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation was observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff was observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center was observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision was observed on this date.