



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/22/2019 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 3:00 PM

CCLC-35492

Montessori at Vickery

6285 Post Road Cumming, GA 30040 Forsyth County
(770) 777-9131 Administrator@montessorivickery.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/22/2019	Licensing Study	Good Standing	
10/16/2018	Monitoring Visit	Good Standing	
01/23/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Elem 1st Right	Six Year Olds and Over	2	15	C	30	C	NA	NA	Lunch
Main	B 2nd Right Red	Three Year Olds and Four Year Olds and Five Year Olds	3	29	C	29	C	NA	NA	Nap, Transitioning
Main	C 3rd Right Brown	One Year Olds and Two Year Olds and Three Year Olds	3	20	C	29	C	NA	NA	Nap, Transitioning
Main	D 1st Left Yellow	Four Year Olds and Five Year Olds and Six Year Olds and Over	3	23	C	30	C	NA	NA	Nap, Transitioning
Main	E 2nd Left Green	Three Year Olds and Five Year Olds and Six Year Olds and Over	3	19	C	30	C	NA	NA	Nap, Transitioning
Main	F 3rd Left Blue	Three Year Olds and Four Year Olds and Five Year Olds	3	28	C	30	C	NA	NA	Transitioning, Nap

Total Capacity @35 sq. ft.: 178

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 134 Total Capacity @35 sq. ft.: 178

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Front Right	28	C
Main	PG Toddler Right Rear	18	C
Main	Rear and Left	148	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 05/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Joann Bauer, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/22/2019 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 3:00 PM

CCLC-35492

Montessori at Vickery

6285 Post Road Cumming, GA 30040 Forsyth County
(770) 777-9131 Administrator@montessorivickery.com

Mailing Address
Same

Regional Consultant

Mandi Sloan
Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

591-1-1-.25(13) - Consultant discussed with provider to ensure the STEM cabinet on the back playground is locked after being used for teacher directed activities.

Correction Deadline: 5/22/2019

Technical Assistance

591-1-1-.25(17) - Consultant discussed with provider to ensure that vines that could be hazardous do not grow through the playground fences.

Correction Deadline: 5/22/2019

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute the mulch under the play structure on the front, right playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that four staff attending a field trip on April 29, 2019 to the library did not possess transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 6/1/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Records Reviewed: 24

Records with Missing/Incomplete Components: 4

Staff # 1	Met
Date of Hire: 08/30/2017	
Staff # 2	Met
Date of Hire: 08/01/2018	
Staff # 3	Not Met
Date of Hire: 08/01/2014	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 4	Met
Date of Hire: 05/17/2017	
Staff # 5	Not Met
Date of Hire: 01/07/2013	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 6	Met
Date of Hire: 02/21/2019	
Staff # 7	Met
Date of Hire: 03/01/2019	
Staff # 8	Met
Date of Hire: 08/11/2011	
Staff # 9	Met
Date of Hire: 12/01/2015	
Staff # 10	Not Met
Date of Hire: 06/01/2011	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 11	Met
Date of Hire: 07/12/2012	
Staff # 12	Met
Date of Hire: 03/25/2019	
Staff # 13	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 4**

Date of Hire: 10/31/2011

Staff # 14 Met

Date of Hire: 08/10/2011

Staff # 15 Met

Date of Hire: 08/01/2017

Staff # 16 Met

Date of Hire: 08/03/2015

Staff # 17 Met

Date of Hire: 12/08/2011

Staff # 18 Met

Date of Hire: 02/13/2013

Staff # 19 Met

Date of Hire: 08/01/2013

Staff # 20 Met

Date of Hire: 08/01/2017

Staff # 21 Met

Date of Hire: 01/23/2015

Staff # 22 Met

Date of Hire: 08/07/2017

Staff # 23 Not Met

Date of Hire: 06/01/2011

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 24 Met

Date of Hire: 06/01/2011

Staff Credentials Reviewed: 24**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Technical Assistance**

Technical Assistance

591-1-1-.33(2) - Consultant discussed with provider to ensure Documentation of Orientation forms are dated. Consultant provided program with the Department's form for Documentation of Orientation.

Correction Deadline: 5/22/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.