



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/12/2020 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 5:30 PM

CCLC-35492

Montessori at Vickery

6285 Post Road Cumming, GA 30040 Forsyth County
(770) 777-9131 Administrator@montessorivickery.com

Regional Consultant

Mandi Sloan

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
05/12/2020	Licensing Study	Good Standing
11/07/2019	Monitoring Visit	Good Standing
05/22/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Elem 1st Right	Six Year Olds and Over	1	12	C	30	C	NA	NA	Centers
Main	B 2nd Right Red	Four Year Olds and Five Year Olds	2	12	C	29	C	NA	NA	Circle Time
Main	C 3rd Right Brown	One Year Olds and Two Year Olds	1	6	C	29	C	NA	NA	Outside
Main	D 1st Left Yellow	Three Year Olds and Four Year Olds	1	11	C	30	C	NA	NA	Outside
Main	E 2nd Left Green		0	0	C	30	C	NA	NA	Not In Use
Main	F 3rd Left Blue		0	0	C	30	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 178						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 41			Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Front Right	28	C
Main	PG Toddler Right Rear	18	C
Main	Rear and Left	148	C

Comments

Administrative Review conducted on May 12, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was conducted on June 11, 2020 with the Provider. An in-person visit was not conducted due to the COVID -19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Joann Bauer, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

Date: 5/12/2020 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 5:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk though on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 5	Met

Comment

Arrival and Departure records reviewed since March 23, 2020 were observed to be complete.

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that two of five children's records reviewed did not contain the address of whom the child may be released to for three of three and three of five of five emergency contact persons listed on the children's enrollment forms.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/12/2020

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained. A Virtual Visit was conducted due to the COVID-19 pandemic. Center appeared to be clean and well maintained upon virtual walk through.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center provides morning and afternoon snack as lunches are provided from home. The program's snack menu provided was observed to be complete.

591-1-1-.18 Kitchen Operations

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Handwashing and sanitizing requirements for diapering were discussed with the Provider on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Handwashing requirements were discussed with the Provider on this date.

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

591-1-1-.20(1) - Consultant discussed with provider to ensure to obtain specific written authorization from the child's physician or parent in order to dispense prescription medications to include the prescription number on each authorization for medication form.

Correction Deadline: 5/12/2020

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

Staff Records

Records Reviewed: 48

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Staff # 2 Met

Date of Hire: 12/01/2015

Staff # 3 Met

Staff # 4 Met

Date of Hire: 10/31/2011

Staff # 5 Date of Hire: 07/12/2012	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9 Date of Hire: 08/11/2011	Met
Staff # 10	Met
Staff # 11 Date of Hire: 08/01/2019	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14 Date of Hire: 08/01/2014	Met
Staff # 15 Date of Hire: 08/14/2017	Met
Staff # 16	Met
Staff # 17 Date of Hire: 01/17/2020	Met
Staff # 18	Met
Staff # 19 Date of Hire: 08/01/2017	Met
Staff # 20 Date of Hire: 08/10/2011	Met
Staff # 21	Met
Staff # 22 Date of Hire: 09/02/2010	Met
Staff # 23 Date of Hire: 06/01/2011	Met

Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met
Staff # 33 Date of Hire: 08/01/2019	Met
Staff # 34 Date of Hire: 06/01/2011	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Staff # 42 Date of Hire: 09/17/2019	Met
Staff # 43	Met
Staff # 44 Date of Hire: 04/25/2017	Met
Staff # 45 Date of Hire: 12/08/2011	Met

Staff # 46	Met
Staff # 47	Met
Staff # 48	Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal background reviewed for two employees hired since last visit.

Comment

Criminal record checks were observed to be complete for 31 staff records reviewed.

591-1-1-.14 First Aid & CPR Met

Comment

First Aid and CPR requirements were met per current guidelines.

591-1-1-.33 Staff Training Met

Correction Deadline: 12/7/2019

Corrected on 5/12/2020

.33(3) - The previous citation was corrected on this date as the required health and safety orientation training was observed to be complete for all staff reviewed on this date.

591-1-1-.31 Staff(CR) Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Correction Deadline: 5/12/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.