



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/23/2018 **VisitType:** Licensing Study **Arrival:** 9:20 AM **Departure:** 12:00 PM

CCLC-35492

Montessori at Vickery

6285 Post Road Cumming, GA 30040 Forsyth County
(770) 777-9131 Administrator@montessorivickery.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/23/2018	Licensing Study	Good Standing	
08/08/2017	Monitoring Visit	Good Standing	
02/21/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Elem 1st Right	Six Year Olds and Over	2	9	C	30	C	NA	NA	Centers
Main	B 2nd Right Red	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	28	C	29	C	NA	NA	Transitioning
Main	C 3rd Right Brown	One Year Olds and Two Year Olds	6	17	C	29	C	NA	NA	Snack
Main	D 1st Left Yellow	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	3	30	C	30	C	NA	NA	Centers
Main	E 2nd Left Green	Three Year Olds and Four Year Olds and Five Year Olds	2	25	C	30	C	NA	NA	Centers
Main	F 3rd Left Blue	Three Year Olds and Four Year Olds and Five Year Olds	2	26	C	30	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 178						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 135			Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Front Right	28	C
Main	PG Toddler Right Rear	18	C

Comments

The purpose of this visit was to conduct a licensing study and to follow up from the previous visit from August 2017.

Plan of Improvement: Developed This Date 01/23/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decga.gov

Joann Bauer, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Staff were observed to provide a variety of developmentally appropriate activities for children in care.

Correction Deadline: 1/23/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Equipment and furniture were observed to be appropriately secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The director stated that medication is not administered at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Complete documentation of emergency drills was observed on file.

Correction Deadline: 1/28/2018**Safety**

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Technical Assistance****Technical Assistance**

591-1-1-.13 - Transportation documentation procedures for field trips were reviewed with the director on this date. Please ensure that two separate available staff sign and complete field trip documentation to indicate that children were checked on and off the vehicle as required.

591-1-1-.36 Transportation(CR)**Not Met****Technical Assistance**

591-1-1-.36(3)(a-b) - Please continue to ensure that all staff participating in transportation complete the two-hour transportation training every two years.

Correction Deadline: 2/2/2018**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined, based on review of field trip documentation on a field trip to Post Road Library on November 10, 2017, that a second check completed by a second staff member was not documented. It was further determined, based on review of documentation, on a field trip to Cici's Pizza on December 15, 2017, that a second check completed by a second staff member was not documented.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 1/23/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30 - The consultant discussed with director alternate storage method for mats to ensure that one child's mat is not touching another child's mat when sheets are on the mats.

Comment

The center does not have infants enrolled. Safe sleep rules were not evaluated. The consultant observed mats to be in good repair.

Staff Records

Records Reviewed: 26**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/30/2017	
Staff # 2	Met
Date of Hire: 12/07/2016	
Staff # 3	Met
Date of Hire: 08/01/2014	
Staff # 4	Met

Date of Hire: 08/04/2014

Staff # 5 Met

Date of Hire: 01/07/2013

Staff # 6 Met

Date of Hire: 04/26/2017

Staff # 7 Met

Date of Hire: 08/11/2011

Staff # 8 Met

Date of Hire: 08/01/2017

Staff # 9 Met

Date of Hire: 11/16/2016

Staff # 10 Met

Date of Hire: 12/01/2015

Staff # 11 Met

Date of Hire: 06/01/2011

Staff # 12 Met

Date of Hire: 07/12/2012

Staff # 13 Met

Date of Hire: 10/31/2011

Staff # 14 Met

Date of Hire: 08/10/2011

Staff # 15 Met

Date of Hire: 08/01/2017

Staff # 16 Met

Date of Hire: 08/03/2015

Staff # 17 Met

Date of Hire: 12/08/2011

Staff # 18 Met

Date of Hire: 02/13/2013

Staff # 19 Met

Date of Hire: 08/01/2013

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 20 Date of Hire: 03/23/2015	Met
Staff # 21 Date of Hire: 08/01/2017	Met
Staff # 22 Date of Hire: 01/23/2015	Met
Staff # 23 Date of Hire: 08/07/2017	Met
Staff # 24 Date of Hire: 06/01/2011	Met
Staff # 25 Date of Hire: 06/01/2011	Met
Staff # 26 Date of Hire: 01/12/2018	Met

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete. The director provided three files for staff hired since the previous visit. Consultant also discussed deadline of October 1, 2018, to ensure that all staff complete the authorization for the new comprehensive background checks.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of over 50% of center staff certified in First Aid and CPR. Please continue to ensure that new staff obtain the certification within 90 days of hire.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training. Please continue to ensure that new staff obtain health and safety orientation training within 90 days of hire.

591-1-1-.31 Staff(CR) **Met**

Comment

Current documentation of staff education credential was observed on file.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.