



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/21/2020    **VisitType:** Licensing Study    **Arrival:** 11:00 AM    **Departure:** 12:20 PM

**CCLC-35252**

**Childcare Network #209**

2985 Xavier Ray Court Snellville, GA 30039 Gwinnett County  
 (770) 972-7774 cni209@childcarenetwork.com

**Regional Consultant**

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/21/2020	Licensing Study	Good Standing	
10/15/2019	POI Follow Up	Good Standing	
09/17/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st Left		0	0	C	10	C	NA	NA	
Main	B 1st Right		0	0	C	16	C	NA	NA	
Main	C 3rd Left		0	0	C	20	C	NA	NA	
Main	D 4th Left		0	0	C	25	C	NA	NA	
Main	E 5th Left		0	0	C	25	C	NA	NA	
Main	F 2nd Left		0	0	C	11	C	NA	NA	
Main	G 2nd Right		0	0	C	23	C	NA	NA	
Main	H 3rd Right	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	2	10	C	16	C	NA	NA	Nap, Transitioning, Lunch
Main	I 4th Right		0	0	C	21	C	NA	NA	
Main	J 5th Right		0	0	C	25	C	NA	NA	
Main	K 6th Right		0	0	C	25	C	NA	NA	

Total Capacity @35 sq. ft.: 217

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 10

Total Capacity @35 sq. ft.: 217

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A front Left	23	C
Main	B Front Right	21	C
Main	C 2nd Right	124	C
Main	D Rear	41	C

**Comments**

An Administrative Review was conducted on July 20, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on July 21, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 29, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 07/21/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Dawn Washington, Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.12 - A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.35 - A Virtual Visit was conducted due to the COVID-19 pandemic. Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08 - A Virtual Visit was conducted due to the COVID-19 pandemic. Records were observed to be complete and well organized.

## Facility

### 591-1-1-.19 License Capacity(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.19 - A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be routinely met by center.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.25 - A Virtual Visit was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date.

### 591-1-1-.26 Playgrounds(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.26 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discussed maintenance of resilient surface. Please fluff and redistribute.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

Kitchen appears clean and well organized.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

### 591-1-1-.17 Hygiene(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements were discussed with the Director/Provider on this date.

### 591-1-1-.20 Medications(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.20 - A Virtual Visit was conducted due to the COVID-19 pandemic. The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.22 Parental Access

Met

#### Comment

591-1-1-.22 - Parental access requirements are met per the current COVID-19 guidelines.

**Correction Deadline: 7/21/2020**

## Safety

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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

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**591-1-1-.36 Transportation(CR)****Met****Technical Assistance**

591-1-1-.36 - A Virtual Visit was conducted due to the COVID-19 pandemic. A current/completed inspection was observed for all vehicles used in transporting children this date. Vehicle inspection was completed on January 17, 2020.

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 9****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 01/24/2007	
Staff # 2	Met
Date of Hire: 08/01/2016	
Staff # 3	Met
Date of Hire: 02/16/2018	
Staff # 4	Met
Date of Hire: 03/04/2019	
Staff # 5	Met
Date of Hire: 04/01/2019	
Staff # 6	Met
Date of Hire: 10/21/2019	
Staff # 7	Met
Date of Hire: 02/03/2020	
Staff # 8	Met
Date of Hire: 09/15/2016	

Staff # 9

Met

Date of Hire: 08/21/2014

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09(1) - A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 10/17/2019****Corrected on 7/21/2020**

.14(2) - The previous citation was observed to be corrected in that at least 50% of the staff has completed CPR and First Aid training according to the COVID-19 guidelines. Discussed with the director regarding ensuring that once staff is able to completing CPR and First Aid in person as required.

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)****Technical Assistance****Technical Assistance**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 29, 2020.

**Correction Deadline: 7/21/2020****Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on a virtual visit that there were four two year old in the H 3rd Right classroom with four three-year-olds, one four-year-old and one five-year-old during lunch time.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old. The provider stated that they have separated the two-year-olds after nap.

**Correction Deadline: 7/21/2020****591-1-1-.32 Supervision(CR)****Technical Assistance****Technical Assistance**

591-1-1-.32 - A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.