



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/5/2020 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 11:15 AM

CCLC-35234

Dublin Head Start

1014 MLK Jr. Dr. Dublin, GA 31040 Laurens County
(478) 272-2866 shataviaholmes.mgcaa@gmail.com

Regional Consultant

Laura Johnson

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laura.johnson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/05/2020	Monitoring Visit	Good Standing	
10/22/2019	Licensing Study	Good Standing	
04/18/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	TV
Main	Room 2	Three Year Olds and Four Year Olds	2	18	C	20	C	NA	NA	Centers
Main	Room 3	PreK	2	16	C	19	C	NA	NA	Centers
Main	Room 4	Four Year Olds	2	14	C	19	C	NA	NA	Centers
Main	Room 5	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 76			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only one	52	C

Comments

The purpose of today's visit is to complete a monitoring visit.

The director stated that they do not provide routine transportation, or swimming activities.

All criminal records checks were observed complete. The director provided files for three new employees hired since the last visit.

Plan of Improvement: Developed This Date 03/05/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

William Goforth, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

Date: 3/5/2020 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 11:15 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a bottle of bleach and water was sitting on the sand table in Classroom 1 and was accessible to the children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/5/2020

591-1-1-.26 Playgrounds(CR) Technical Assistance

Technical Assistance

591-1-1-.26(4) - The consultant spoke with the director about repairing the three-inch gap on the bottom of the gate on the right side of the playground.

Correction Deadline: 3/5/2020

Correction Deadline: 11/1/2019

Corrected on 3/5/2020

.26(6) - This citation was corrected on this date in that the basketball goal had been removed from the playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 12/09/2019

Staff # 2

Met

Date of Hire: 10/30/2017

Staff # 3

Met

Date of Hire: 08/05/2016

Staff # 4	Met
Date of Hire: 11/28/2018	
Staff # 5	Met
Date of Hire: 01/03/2020	
Staff # 6	Met
Date of Hire: 02/21/2002	
Staff # 7	Met
Date of Hire: 09/03/2019	
Staff # 8	Met
Date of Hire: 07/28/2015	
Staff # 9	Met
Date of Hire: 09/01/1994	
Staff # 10	Met
Date of Hire: 07/31/2018	
Staff # 11	Met
Date of Hire: 10/30/2011	
Staff # 12	Met
Date of Hire: 07/25/2006	
Staff # 13	Met
Date of Hire: 09/19/2016	
Staff # 14	Met
Date of Hire: 11/05/2018	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Correction Deadline: 10/22/2019**Corrected on 3/5/2020****.09(1)(a) - This citation was corrected in that all staff members and volunteers had a satisfactory comprehensive record check on file on this date.****Correction Deadline: 10/22/2019****Corrected on 3/5/2020****.09(1)(c) - This citation was corrected in that all staff members and volunteers had a satisfactory comprehensive record check on file on this date.**

591-1-1-.33 Staff Training	Met
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Correction Deadline: 10/22/2019

Corrected on 3/5/2020

.33(1) - This citation was corrected in that all staff had evidence of orientation on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.