



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/26/2018 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 1:00 PM

CCLC-34822

Buford Headstart /Pre-K

84 Maddox Rd. Buford, GA 30518 Gwinnett County
 (770) 271-8345 cassandra.robinson@ndohs.org

Regional Consultant

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@decal.ga.gov

Mailing Address

P.O. Box 302
 Buford, GA 30515

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/26/2018	Licensing Study	Good Standing	
08/14/2017	Monitoring Visit	Good Standing	
02/21/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Class Rm. A14-1st Left	PreK	3	17	C	20	C	NA	NA	Free Play,Centers
Main	Class Rm. B-A38 1st Right	Three Year Olds and Four Year Olds	2	16	C	20	C	NA	NA	Transitioning
Main	Class Rm. C-A7 2nd Left	Three Year Olds and Four Year Olds	2	15	C	20	C	NA	NA	Free Play,Centers
Main	Class Rm. D-A31 2nd Right	Three Year Olds and Four Year Olds and Five Year Olds	2	17	C	20	C	NA	NA	Centers,Free Play
Main	Class Rm. E-A6 3rd Left	PreK	2	19	C	20	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 100						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 84			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	69	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cassandra Robinson, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Child # 9 Met

Child # 10 Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/07/2013	
Staff # 2	Met
Date of Hire: 06/15/2010	
Staff # 3	Met
Date of Hire: 09/19/2016	
Staff # 4	Met
Date of Hire: 09/03/1996	
Staff # 5	Met
Date of Hire: 08/05/2016	
Staff # 6	Met
Date of Hire: 11/07/2011	
Staff # 7	Met
Date of Hire: 07/25/2011	
Staff # 8	Met
Date of Hire: 07/19/2010	
Staff # 9	Met
Date of Hire: 07/28/2014	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 02/13/2010	
Staff # 12	Met

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Date of Hire: 07/31/2017

Staff # 13 Met

Staff # 14 Met

Date of Hire: 07/25/2016

Staff # 15 Met

Date of Hire: 07/23/2016

Staff # 16 Met

Date of Hire: 07/22/2017

Staff # 17 Met

Date of Hire: 12/12/2016

Staff # 18 Met

Date of Hire: 10/31/2017

Staff # 19 Met

Date of Hire: 10/10/2017

Staff # 20 Met

Date of Hire: 10/16/2017

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

All Lead Teacher credentials were reviewed on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.