



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/7/2020    **VisitType:** Licensing Study    **Arrival:** 10:30 AM    **Departure:** 11:30 AM

**CCLC-34718**

**Saint Simons United Methodist Preschool**

624 Ocean Blvd. St. Simons, GA 31522 Glynn County  
(912) 634-8557 maryb@stsimonsumc.com

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452  
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**Mailing Address**  
Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
12/07/2020	Licensing Study	Good Standing
11/13/2019	Licensing Study	Good Standing
05/16/2019	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
ONE	105	Infants	1	3	C	11	C	NA	NA	Snack	
ONE	107	One Year Olds and Two Year Olds	2	7	C	15	C	NA	NA	Circle Time	
ONE	108	Three Year Olds	2	11	C	21	C	NA	NA	Outside	
ONE	109		0	0	C	10	C	NA	NA		
ONE	112	Three Year Olds and Four Year Olds	2	14	C	21	C	NA	NA	Art	
ONE	116	One Year Olds	3	7	C	15	C	NA	NA	Centers	
ONE	C		0	0	C	27	C	NA	NA		
Total Capacity @35 sq. ft.:			120			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			42			Total Capacity @35 sq. ft.:			120		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
ONE	ONE	60	C
ONE	Playground 2	11	C

**Comments**

An Administrative Review was conducted on December 7, 2020. Staff files, children's files, training, and background checks were all reviewed. An in-person inspection was conducted on December 16, 2020. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Mary Brittain, Program Official

Date

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Jerica Davis, Consultant

Date



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### Findings Report

**Date:** 12/7/2020 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 11:30 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized during the Administrative Review.

**Comment**

Complete arrival and departure records were observed during the Administrative Review.

Correction Deadline: 12/7/2020

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the red plastic house on the right side of the playground had an eight inch crack in the bottom of the doorway posing a pinch hazard.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 12/16/2020**

**Recited on 12/7/2020**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 11/13/2019****Corrected on 12/7/2020****.30(1)(b)3 - this citation was observed to be corrected on this date.**

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**Staff Records**

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**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 03/09/2017	
Staff # 2	Met
Date of Hire: 06/13/2016	
Staff # 3	Met
Date of Hire: 07/22/2020	
Staff # 4	Met
Date of Hire: 06/01/2012	
Staff # 5	Met
Date of Hire: 08/03/2016	
Staff # 6	Met
Date of Hire: 02/14/2020	
Staff # 7	Met
Date of Hire: 06/22/2020	
Staff # 8	Met
Date of Hire: 04/12/2019	
Staff # 9	Met
Date of Hire: 07/02/2016	
Staff # 10	Met
Date of Hire: 06/10/2020	
Staff # 11	Met

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Date of Hire: 07/25/2016

Staff # 12

Met

Date of Hire: 05/15/2019

Staff # 13

Met

Date of Hire: 02/20/2017

Staff # 14

Met

Date of Hire: 06/15/2016

**Staff Credentials Reviewed: 8****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Director provided four files for employees hired since the last visit.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence was observed that center staff are certified in First Aid and CPR during the Administrative Review.

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training during the Administrative Review.

**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.