



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/25/2017    **VisitType:** Licensing Study    **Arrival:** 8:00 AM    **Departure:** 10:20 AM

**CCLC-34718**

**Saint Simons United Methodist Preschool**

624 Ocean Blvd. St. Simons, GA 31522 Glynn County  
(912) 634-8557 maryb@stsimonsumc.com

**Regional Consultant**

Beth Houtz

Phone: (229) 238-2130  
Fax: (229) 238-2955  
beth.houtz@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
09/25/2017	Licensing Study	Good Standing
02/14/2017	Monitoring Visit	Good Standing
08/15/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
ONE	105	Infants	1	2	C	11	C	NA	NA	Floor Play
ONE	107	Two Year Olds	1	3	C	15	C	NA	NA	Breakfast, Free Play
ONE	108	Two Year Olds	6	6	C	21	C	NA	NA	Circle Time
ONE	109	Three Year Olds	1	4	C	10	C	NA	NA	Centers
ONE	112	Four Year Olds	1	7	C	21	C	NA	NA	Art
ONE	116	One Year Olds	2	8	C	15	C	NA	NA	Music, Floor Play
ONE	C		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 120						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
ONE	ONE	60	C
ONE	Playground 2	11	C

**Comments**

The purpose of today's visit is a licesure study. This is the first visit of the fiscal year. The center does not provide transportation. The center does carry liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Brittain, Program Official

Date

Beth Houtz, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.06 Bathrooms** **Met**

**Comment**

Observation-Clean and Well Maintained

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Observation-No Hazards Accessible

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that a yellow children's non mobile boat on the one-year-old playground was missing a horn creating a potential hand entrapment. Additionally, the little tykes picnic table on the one-year-old playground was unstable and posed a potential hazard.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 10/5/2017**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Comment**

Observed-Proper Hand Washing Throughout

**Technical Assistance**

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. The consultant observed two trash cans in Room 112 that did not have tight-fitting covers. The center will ensure that all trash cans have tight-fitting covers as required.

**Correction Deadline: 9/25/2017**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Director stated that no medication is currently dispensed.

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<b>Safety</b>
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**591-1-1-.05 Animals****Met****Comment**

No Animals Kept

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed-SIDS/Infant Sleeping Position

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**Staff Records**

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 04/22/2013	
Staff # 2	Met
Date of Hire: 05/20/2015	
Staff # 3	Met
Date of Hire: 02/20/2017	
Staff # 4	Met
Date of Hire: 04/17/2013	
Staff # 5	Met
Date of Hire: 06/13/2016	
Staff # 6	Met
Date of Hire: 07/05/2017	
Staff # 7	Met
Date of Hire: 03/22/2013	
Staff # 8	Met
Date of Hire: 06/15/2016	
Staff # 9	Met
Date of Hire: 03/09/2017	
Staff # 10	Met
Date of Hire: 06/13/2012	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 01/06/2015	

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

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Staff # 13	Met
Date of Hire: 07/02/2016	
Staff # 14	Met
Date of Hire: 07/26/2016	
Staff # 15	Met
Date of Hire: 07/25/2016	
Staff # 16	Met
Date of Hire: 08/03/2016	

**Staff Credentials Reviewed: 16**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

**Comment**

Five Hired since last visit

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Observed-Appropriate Staff:Child Ratios