



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/14/2018    **VisitType:** Licensing Study    **Arrival:** 10:15 AM    **Departure:** 12:45 PM

**CCLC-3467**

**Inman Park Cooperative Preschool**

760 Edgewood Ave, NE Atlanta, GA 30307 Fulton County  
 (404) 827-9796 lani@IPCP.org

**Regional Consultant**

Tiffany Whigham

Phone: (866) 372-9333  
 Fax: (866) 373-4149  
 carrie.spangler@decal.ga.gov

**Mailing Address**

760 Edgewood Ave NE  
 Atlanta, GA 30307

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/14/2018	Licensing Study	Good Standing	
01/31/2018	Monitoring Visit	Good Standing	
09/06/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Room A	One Year Olds and Two Year Olds	4	20	C	23	C	NA	NA	Outside, Floor Play, Circle Time
Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 0							
Main	Building II-Room B	Three Year Olds and Four Year Olds	2	11	C	13	C	NA	NA	Outside, Transitioning
Main	Main Room A	Three Year Olds and Four Year Olds	2	10	C	44	C	NA	NA	Centers, Free Play
Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 41			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building II	Building II Playground	11	C
Main	Building I Playground	22	C

**Comments**

Plan of Improvement: Developed This Date 08/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Alana "Lani" Douglas, Program Official

Date

Tiffany Whigham, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Please ensure that cribs/cots are labeled for individual use.

**Staff Records****Records Reviewed: 25****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 02/20/2012	
Staff # 2	Met
Date of Hire: 05/22/2017	
Staff # 3	Met
Date of Hire: 05/22/2017	
Staff # 4	Met
Date of Hire: 02/13/2015	
Staff # 5	Met
Date of Hire: 01/07/2014	
Staff # 6	Met
Date of Hire: 08/31/2016	
Staff # 7	Met
Date of Hire: 08/04/2014	

Staff # 8 Date of Hire: 01/08/2018	Met
Staff # 9 Date of Hire: 08/01/2012	Met
Staff # 10 Date of Hire: 07/31/2017	Met
Staff # 11 Date of Hire: 11/13/2017	Met
Staff # 12 Date of Hire: 07/31/2017	Met
Staff # 13 Date of Hire: 01/09/2016	Met
Staff # 14 Date of Hire: 08/22/2015	Met
Staff # 15 Date of Hire: 02/20/2012	Met
Staff # 16 Date of Hire: 05/23/2016	Met
Staff # 17 Date of Hire: 08/03/2015	Met
Staff # 18 Date of Hire: 09/10/2014	Met
Staff # 19 Date of Hire: 08/21/2017	Met
Staff # 20 Date of Hire: 05/22/2017	Met
Staff # 21 Date of Hire: 01/14/2014	Met
Staff # 22 Date of Hire: 07/21/2014	Met

**Records Reviewed: 25**

**Records with Missing/Incomplete Components: 0**

Staff # 23 Met  
Date of Hire: 07/31/2017

Staff # 24 Met  
Date of Hire: 07/25/2014

Staff # 25 Met  
Date of Hire: 08/27/2014

**Staff Credentials Reviewed: 25**

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Adequate supervision observed on this date.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.