



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/15/2019 **VisitType:** POI Follow Up **Arrival:** 1:30 PM **Departure:** 3:15 PM

CCLC-3463

Appleton Early Learning Center

680 Fairburn Rd SW Atlanta, GA 30331 Fulton County
(404) 699-0765 appletonlearning@yahoo.com

Regional Consultant

Michelle Smith

Phone: (404) 478-8183
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michelle.smith@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/15/2019	POI Follow Up	Good Standing	
03/20/2019	Complaint Investigation Follow Up	Good Standing	
02/20/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	2	10	C	12	C	NA	NA	Nap
Main	B 2R	Two Year Olds	2	15	C	51	C	NA	NA	Nap
Main	C Rear Right	Three Year Olds	1	13	C	17	C	NA	NA	Nap
Main	D- Rear Left	Three Year Olds and Four Year Olds	1	16	C	44	C	NA	NA	Nap
Main	E- Front Left	Four Year Olds	1	6	C	12	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 136						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 60			Total Capacity @35 sq. ft.: 136			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit was to conduct a POI follow up.

Plan of Improvement: Developed This Date 04/15/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Ramani Jackson, Program Official

Date

Michelle Smith, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/29/2019

Corrected on 4/15/2019

.25(3) - Consultant observed ceiling tiles to be properly installed on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with Center Director to ensure that minor sticks are removed from the playground.

Correction Deadline: 4/15/2019

Sleeping & Resting Equipment

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AA), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant’s back in a crib unless the Center has been provided a physician’s written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant’s back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer’s guidelines and will not slide up around the infant’s face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician’s written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on Consultant observation that two (2) one-year-old children were sleep in bouncers which poses hazards to children. In addition, one infant was sleep with a pacifier in their crib.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 4/15/2019

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 1

Staff # 1	Not Met
Date of Hire: 07/09/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing	
Staff # 2	Met
Date of Hire: 10/12/2018	
Staff # 3	Met
Date of Hire: 09/01/2016	
Staff # 4	Met
Date of Hire: 08/06/2001	
Staff # 5	Met
Date of Hire: 10/01/2018	
Staff # 6	Met
Date of Hire: 08/06/2001	
Staff # 7	Met

Records Reviewed: 14**Records with Missing/Incomplete Components: 1**

Date of Hire: 03/02/1985

Staff # 8

Met

Date of Hire: 11/05/2012

Staff # 9

Met

Date of Hire: 06/09/1997

Staff # 10

Met

Date of Hire: 07/09/2018

Staff # 11

Met

Date of Hire: 02/28/2019

Staff # 12

Met

Date of Hire: 06/28/2000

Staff # 13

Met

Date of Hire: 03/17/2019

Staff # 14

Met

Date of Hire: 03/13/1985

Staff Credentials Reviewed: 14**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 3/20/2019****Corrected on 4/15/2019****.09(1)(a) - Consultant observed valid evidence of a Satisfactory Criminal Records Check for one owner as required by the Department on this date.****Correction Deadline: 3/20/2019****Corrected on 4/15/2019****.09(1)(c) - Consultant observed valid and current Satisfactory Comprehensive Records Check Determination on file for one owner on this date.****591-1-1-.24 Personnel Records****Met****Correction Deadline: 3/25/2019****Corrected on 4/15/2019****.24(1) - Consultant observed valid evidence of staff completing new hire orientation on March 20, 2019 as required by the Department****591-1-1-.33 Staff Training****Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on Consultant observation that one (1) Center Staff hired July 9, 2018 did not have valid evidence of completing the health and safety orientation as required by the Department.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/15/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.