



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/10/2021    **VisitType:** Monitoring Visit    **Arrival:** 12:55 PM    **Departure:** 1:30 PM

**CCLC-33364**

**Primrose School of Woodstock East**

175 Village Centre East Woodstock, GA 30188 Cherokee County  
 (770) 924-9881 sfidanza@primrosewoodstockeast.com

**Regional Consultant**

Rachael Brown

Phone: (770) 342-7795  
 Fax: (678) 891-5887  
 rachael.brown@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/10/2021	Monitoring Visit	Good Standing	
01/21/2021	Incident Investigation by Phone	Good Standing	
11/23/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Right	Infants	2	7	C	10	C	NA	NA	Floor Play,Nap
Main	B-First Left	One Year Olds	2	8	C	14	C	NA	NA	Diapering,Free Play
Main	C- 2nd left	One Year Olds	2	8	C	14	C	NA	NA	Music,Free Play
Main	D- 3rd Left	Two Year Olds	2	9	C	17	C	NA	NA	Free Play
Main	E- 4th Left	Two Year Olds	2	9	C	17	C	NA	NA	Art
Main	F-5th Left	Three Year Olds	2	21	C	26	C	NA	NA	Story
Main	G- 6th Left	Four Year Olds	2	17	C	25	C	NA	NA	Circle Time
Main	H- Second Right		0	0	C	26	C	NA	NA	Not In Use
Main	I-1st Hallway Right	Four Year Olds and Five Year Olds	1	12	C	27	C	NA	NA	Circle Time
Main	J- 1st Hallway Left	Four Year Olds and Five Year Olds	1	14	C	25	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 201

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 105

Total Capacity @35 sq. ft.: 201

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	12	C
Main	Preschool Playground	45	C
Main	School Age Playground	89	C
Main	Toddlers Playground	47	C

**Comments**

A virtual inspection was conducted on May 10, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Anne Stuart, Program Official

Date

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Rachael Brown, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were observed on this date. During the virtual walk through the diapering area was observed and the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were observed on this date. Liquid soap and paper towels were observed accessible in the restroom area.

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**591-1-1-.20 Medications(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Documentation for medication dispensing observed complete and medication observed stored out of reach of children.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. Redirection and discussion stated to be used throughout the center.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete documentation of transportation observed. Interior of vehicles observed to be in good repair and all vehicles observed to have a fire extinguisher and first aid kit.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through safe infant sleeping positions were observed. Cribs and cots were observed to be in good repair and sheets/blankets were stated to be laundered daily.

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**Staff Records**

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**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/18/2016

Staff # 2

Met

Date of Hire: 10/13/2020

Staff # 3

Met

Date of Hire: 08/10/2020

Staff # 4	Met
Date of Hire: 03/02/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 11/02/2016	
Staff # 6	Met
Date of Hire: 06/10/2019	
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 04/06/2020	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 02/11/2020	
Staff # 13	Met
Staff # 14	Met
Date of Hire: 03/18/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Staff # 16	Met
Date of Hire: 09/22/2015	
Staff # 17	Met
Date of Hire: 09/01/2020	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 08/24/2015	
Staff # 20	Met
Date of Hire: 11/25/2019	
Staff # 21	Met

**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Date of Hire: 06/15/2020

Staff # 22 Met

Date of Hire: 05/27/2019

Staff # 23 Met

Date of Hire: 04/13/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 24 Met

Date of Hire: 09/12/2019

Staff # 25 Met

Date of Hire: 04/05/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26 Met

Date of Hire: 09/28/2020

Staff # 27 Met

Staff # 28 Met

Staff # 29 Met

Date of Hire: 03/30/2015

**Staff Credentials Reviewed: 10****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR) Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

**591-1-1-.32 Supervision(CR) Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.

**Correction Deadline: 1/21/2021**

**Corrected on 5/10/2021**

**.32(7) - Citation observed to be corrected on this date. Appropriate supervision was observed on this date. Staff were reported to call for assistance from management if additional help is needed.**