



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/23/2020 **VisitType:** Licensing Study

Arrival: 3:00 PM

Departure: 3:35 PM

CCLC-33364

Primrose School of Woodstock East

175 Village Centre East Woodstock, GA 30188 Cherokee County
 (770) 924-9881 sfidanza@primrosewoodstockeast.com

Regional Consultant

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/23/2020	Licensing Study	Good Standing	
11/19/2019	Licensing Study	Good Standing	
04/26/2019	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Right	Infants	2	6	C	10	C	NA	NA	Floor Play
Main	B-First Left	One Year Olds	1	4	C	14	C	NA	NA	Lunch
Main	C- 2nd left	One Year Olds	2	11	C	14	C	NA	NA	Circle Time
Main	D- 3rd Left	Two Year Olds	2	10	C	17	C	NA	NA	Outside, Diapering
Main	E- 4th Left	Two Year Olds	2	9	C	17	C	NA	NA	Outside
Main	F-5th Left	Three Year Olds	2	15	C	26	C	NA	NA	Outside
Main	G- 6th Left	Three Year Olds	2	18	C	25	C	NA	NA	Outside
Main	H- Second Right		0	0	C	26	C	NA	NA	Not In Use
Main	I-1st Hallway Right	Four Year Olds	1	7	C	27	C	NA	NA	Free Play
Main	J- 1st Hallway Left	Four Year Olds and Five Year Olds	2	17	C	25	C	NA	NA	Transitioning, Circle Time

Total Capacity @35 sq. ft.: 201

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 97

Total Capacity @35 sq. ft.: 201

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	12	C
Main	Preschool Playground	45	C
Main	School Age Playground	89	C

Comments

An Administrative Review was conducted on November 18, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 10, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Please refer to the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,</p> <ul style="list-style-type: none">• New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry• New clearance is required at least once every five years• Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance• All staff members are required to have completed at least a national fingerprint based clearance check• Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance• Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Anne Stuart, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Ensure a complete address for person's authorized to pick up is obtained.

Correction Deadline: 11/23/2020

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff were observed to maintain a positive learning environment on this date.Redirection/discussion were stated to be used throughout the center.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discussed SIDS and infant safe sleep. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 03/10/2020

Staff # 2 Met

Date of Hire: 08/18/2016

Staff # 3 Met

Date of Hire: 07/11/2019

Staff # 4 Met

Date of Hire: 10/13/2020

Staff # 5 Met

Date of Hire: 08/10/2020

Staff # 6 Date of Hire: 11/02/2016	Met
Staff # 7 Date of Hire: 06/10/2019	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11 Date of Hire: 04/06/2020	Met
Staff # 12 Date of Hire: 12/07/2020	Met
Staff # 13 Date of Hire: 02/11/2020	Met
Staff # 14 Date of Hire: 11/19/2020	Met
Staff # 15 Date of Hire: 02/05/2019	Met
Staff # 16	Met
Staff # 17 Date of Hire: 09/22/2015	Met
Staff # 18 Date of Hire: 09/01/2020	Met
Staff # 19 Date of Hire: 08/24/2015	Met
Staff # 20 Date of Hire: 11/25/2019	Met
Staff # 21 Date of Hire: 06/15/2020	Met
Staff # 22 Date of Hire: 08/20/2019	Met

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Staff # 23 Date of Hire: 05/27/2019	Met
Staff # 24 Date of Hire: 11/02/2020	Met
Staff # 25 Date of Hire: 09/09/2020	Met
Staff # 26 Date of Hire: 09/12/2019	Met
Staff # 27 Date of Hire: 09/28/2020	Met
Staff # 28	Met
Staff # 29 Date of Hire: 03/30/2015	Met

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Technical Assistance**

Technical Assistance

591-1-1-.33(5) - Ensure ten hours of diverse annual training is obtained each calendar year. Consultant discussed that Health and Safety Orientation, CPR/First Aid, and Fire Safety do not count towards annual training.

Correction Deadline: 12/23/2020

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.