



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/28/2019 **VisitType:** Licensing Study **Arrival:** 8:40 AM **Departure:** 11:10 AM

CCLC-33284

The Chestnut Treehouse III

1593 Lawrenceville Hwy Lawrenceville, GA 30044 Gwinnett County
 (770) 277-6877 candacechristina@gmail.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/28/2019	Licensing Study	Good Standing	
09/18/2018	Monitoring Visit	Good Standing	
06/18/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Right	One Year Olds	1	6	C	15	C	NA	NA	Circle Time, Diapering
Main	B - 2nd Right	Infants and One Year Olds	1	4	C	8	C	NA	NA	Nap, Floor Play
Main	C - 3rd Right	Two Year Olds	1	9	C	11	C	NA	NA	Circle Time
Main	D - Back Right	Three Year Olds	1	7	C	20	C	NA	NA	Centers
Main	E - Back Left		0	0	C	22	C	NA	NA	
Main	F - 2nd Left	Four Year Olds	1	6	C	22	C	NA	NA	Circle Time
Main	G - 1st Left	Two Year Olds	1	6	C	15	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 113						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 113			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 6wk to 23mth	7	C
Main	Playground B - School Age	22	C
Main	Playground C - Preschool	36	C
Main	Playground D - 2's	23	C

Comments

The purpose of the visit was to conduct a licensing study and to follow up on the previous visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Candace Christina, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

A variety of developmentally appropriate activities were observed to be provided on this date. Current lesson plans were on file.

Correction Deadline: 2/28/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Equipment was observed secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 7

Met

Child # 8

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized. Complete documentation of arrival and departure records was observed on file.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playgrounds observed during inclement weather. Please be watchful of standing water.

Correction Deadline: 9/21/2018

Corrected on 2/28/2019

.26(9) - Previous citation has been corrected in that the loose black boards under the water table on the Back Left Playground were observed appropriately secured. Further, the rope ladder on the play equipment on the Back Right Playground has been removed.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines. Current infant feeding plans were on file. Bottles were observed to be appropriately labeled.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Director stated medication has not been administered since the previous visit.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Complete documentation of emergency drills were observed on file.

Correction Deadline: 3/5/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff stated use of discussion and redirection as the method of discipline used within the center.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date. Vehicles were observed in good repair with operable fire extinguishers and complete first aid kits.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Safety approved cribs and cots were observed to be available for children in care. Staff stated use of safe sleep procedures as required.

Staff Records

Records Reviewed: 20**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 01/30/2017

Staff # 2 Met

Date of Hire: 08/20/2018

Staff # 3 Met

Date of Hire: 02/23/2008

Staff # 4 Met

Date of Hire: 02/01/2013

Staff # 5 Met

Date of Hire: 08/03/2018

Staff # 6 Met

Date of Hire: 06/01/2018

Staff # 7 Met

Date of Hire: 07/28/2016

Staff # 8 Met

Date of Hire: 08/20/2014

Staff # 9 Met

Date of Hire: 08/25/2014

Staff # 10 Met

Date of Hire: 05/07/2018

Staff # 11 Met

Date of Hire: 04/08/2016

Staff # 12 Met

Date of Hire: 08/13/2018

Staff # 13 Met

Date of Hire: 01/31/2017

Staff # 14 Met

Date of Hire: 04/02/2018

Staff # 15 Met

Date of Hire: 06/10/2018

Staff # 16 Met

Date of Hire: 10/11/2018

Staff # 17 Met

Date of Hire: 08/01/2017

Staff # 18 Met

Date of Hire: 06/08/2018

Staff # 19 Met

Date of Hire: 07/02/2018

Staff # 20 Met

Date of Hire: 05/07/2018

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided four files for staff hired since the previous visit. Current satisfactory comprehensive background checks were observed on file for all staff.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles. Evidence observed of all staff certified in first aid and CPR. Please ensure the certification is renewed and maintained as necessary.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.