



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/28/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:45 AM

CCLC-32839

Newnan Academy on Poplar Road

2990 Poplar Rd Sharpsburg, GA 30277 Coweta County
 (770) 683-6886 newnanacademypop@gmail.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 01/28/2021 | Licensing Study | Good Standing | |
| 07/29/2020 | Monitoring Visit | Good Standing | |
| 01/23/2020 | Licensing Study | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|--------------------------|------------------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-------------|
| Main | A 1st Rm-Infront Hallway | Infants | 1 | 4 | C | 17 | C | NA | NA | Floor Play |
| Main | B Lt Rm Rt Side | Three Year Olds and PreK | 2 | 19 | C | 25 | C | NA | NA | Circle Time |
| Main | C Lt Rm-Lt Side | Three Year Olds and Four Year Olds | 2 | 15 | C | 33 | C | NA | NA | Circle Time |
| Main | D Rt Right Hall | Two Year Olds | 2 | 15 | C | 48 | C | NA | NA | Floor Play |
| Main | E Rt Rm-Lt Side | One Year Olds | 2 | 8 | C | 38 | C | NA | NA | Floor Play |
| Total Capacity @35 sq. ft.: 161 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 61 | | | Total Capacity @35 sq. ft.: 161 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | PG 2 year | 98 | C |
| Main | PG Infant | 41 | C |
| Main | PG-3/4 years | 86 | C |

Comments

An Administrative Review was conducted on January 28, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on January 28, 2021, with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Jefflyn Brannon, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please review enrollment forms to ensure release persons address is included on the enrollment form.

Correction Deadline: 1/28/2021

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Evaluated****Comment**

Playground not observed on this date due to storm that damaged the fence. The fence will be repaired.

Food Service**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 1/31/2020****Corrected on 1/28/2021****.36(4)(b) - Seats were repaired with no foam exposed.****Correction Deadline: 1/31/2020****Corrected on 1/28/2021****.36(4)(f)1. - Seat belts were repaired.****Sleeping & Resting Equipment**

Comment

The correct number of mats, sheets and blankets were observed on this date.

Staff Records**Records Reviewed: 17****Records with Missing/Incomplete Components: 5**

| | |
|--|---------|
| Staff # 1 | Not Met |
| Date of Hire: 09/02/2011 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(5)-10 Hrs. Annual Training | |
| | |
| Staff # 2 | Met |
| Date of Hire: 09/25/2016 | |
| | |
| Staff # 3 | Met |
| Date of Hire: 03/15/2013 | |
| | |
| Staff # 4 | Not Met |
| Date of Hire: 10/20/2016 | |
| <u>"Missing/Incomplete Components"</u> | |
| .33(5)-10 Hrs. Annual Training | |
| | |
| Staff # 5 | Met |
| Date of Hire: 09/25/2016 | |
| | |
| Staff # 6 | Met |
| Date of Hire: 09/25/2016 | |
| | |
| Staff # 7 | Met |
| Date of Hire: 09/04/2019 | |
| | |
| Staff # 8 | Met |
| Date of Hire: 01/30/2020 | |
| | |
| Staff # 9 | Met |
| Date of Hire: 02/17/2018 | |
| | |
| Staff # 10 | Met |
| Date of Hire: 02/25/2018 | |
| | |
| Staff # 11 | Met |
| Date of Hire: 01/10/2021 | |
| | |
| Staff # 12 | Met |

Date of Hire: 01/30/2017

Staff # 13 Met

Staff # 14 Not Met

Date of Hire: 09/16/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 15 Met

Date of Hire: 09/25/2019

Staff # 16 Not Met

Date of Hire: 08/22/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 17 Not Met

Date of Hire: 03/09/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 2 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of at least 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records on staff hired August 22, 2020, had not completed the health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 2/27/2021

Finding

Previously Cited: 591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined that three staff had not completed the required ten hours of annual training for 2017.

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that four staff had not completed the required 10 hours of training for 2020.

POI (Plan of Improvement)

Previously Cited: The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2021

Recited on 1/28/2021

591-1-1-.31 Staff(CR) Met

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 16, 2020.

Correction Deadline: 1/28/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.