



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/27/2018 **VisitType:** Monitoring Visit

**Arrival:** 9:00 AM

**Departure:** 11:50 AM

**CCLC-32809**

**Lil Scholars Learning Center**

420 Curtis St. Sylvania, GA 30467 Screven County  
 (912) 564-9331 lilscholarslc@gmail.com

**Regional Consultant**

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/27/2018	Monitoring Visit	Good Standing	
06/20/2018	Licensing Study	Good Standing	
12/04/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1 Left	Infants and One Year Olds	3	13	C	15	C	NA	NA	Floor Play, Feeding, Transitioning, Nap
Main	Room 1 Right	PreK	2	18	C	18	C	25	C	Transitioning, Centers
Main	Room 2 Left	One Year Olds and Two Year Olds	2	17	C	16	NC	NA	NA	Transitioning, Centers, Free Play, Diapering
Main	Room 2 Right	PreK	2	21	C	26	C	37	C	Centers, Transitioning
Main	Room 3 Left	Two Year Olds and Three Year Olds and Four Year Olds	1	10	C	14	C	NA	NA	Transitioning, Story, Centers
Main	Room 4 Left	PreK	2	17	C	19	C	NA	NA	Centers, Art
Total Capacity @35 sq. ft.: 108						Total Capacity @25 sq. ft.: 126				
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 126				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1 Left	15	C
Main	1 Right	30	C
Main	2 Left	25	C

Main	2 Right	45	C
Main	3 Left	25	C
Main	4 Left	35	C

**Comments**

The center director provided two files for employees hired since the last visit. A one day letter was left for a staff member who did not have a satisfactory Comprehensive Records Check Determination that has been ran within the preceding 12 months from the hire date.

Plan of Improvement: Developed This Date 11/27/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ramona Stewart, Program Official

Date

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Kesha McNeal, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Technical Assistance**

591-1-1-.06(7) - Please ensure that center Staff ensure bathrooms are cleaned daily with a disinfectant.

**Correction Deadline: 11/27/2018**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

**Correction Deadline: 6/23/2018****Corrected on 11/27/2018****.10(2) - Previous citation observed corrected.**

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Correction Deadline: 6/23/2018****Corrected on 11/27/2018****.17(7) - Previous citation observed corrected on this date.**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed. The center contracts transportation with the public school system.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

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**Records Reviewed: 18****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 03/10/2017

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Staff # 2 Date of Hire: 06/22/2015	Met
Staff # 3 Date of Hire: 11/01/2017	Met
Staff # 4 Date of Hire: 08/01/2011	Met
Staff # 5 Date of Hire: 02/03/2016	Met
Staff # 6 Date of Hire: 09/06/2017	Met
Staff # 7 Date of Hire: 08/01/2011	Met
Staff # 8 Date of Hire: 06/05/2017	Not Met
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Dissatisfied	
Staff # 9 Date of Hire: 08/01/2011	Met
Staff # 10 Date of Hire: 08/11/2011	Met
Staff # 11 Date of Hire: 11/01/2018	Met
Staff # 12 Date of Hire: 08/01/2008	Met
Staff # 13 Date of Hire: 10/09/2012	Met
Staff # 14 Date of Hire: 07/24/2017	Met
Staff # 15 Date of Hire: 09/20/2017	Met
Staff # 16	Met

Date of Hire: 08/01/2011

Staff # 17

Met

Date of Hire: 08/01/2011

Staff # 18

Met

Date of Hire: 03/16/2017

**Staff Credentials Reviewed: 18**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on the consultant's review that a staff member hired on November 9, 2018 had a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date in that it was portable until July 7, 2018.

**POI (Plan of Improvement)**

The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed.

**Correction Deadline: 11/27/2018**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Observed parental agreements on file for children in mixed age groups.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.