



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/19/2019 **VisitType:** Monitoring Visit **Arrival:** 8:40 AM **Departure:** 11:45 AM

CCLC-32407

The Goddard School

140 Foster Road Woodstock, GA 30188 Cherokee County
(770) 720-1311 ava@cantongoddard.com

Regional Consultant

Twylah Tyner

Phone: (478) 314-5868

Fax: (478) 599-9822

twylah.tyner@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/19/2019	Monitoring Visit	Good Standing	
12/14/2018	Licensing Study	Good Standing	
05/17/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Right	Infants	2	7	C	13	C	NA	NA	Floor Play,Nap,Diapering
Main	B 2nd Right	One Year Olds	2	4	C	10	C	NA	NA	Free Play
Main	C 3rd Right	One Year Olds	1	5	C	10	C	NA	NA	Free Play
Main	D 4th Right	One Year Olds and Two Year Olds	1	6	C	17	C	NA	NA	Music
Main	E - 5th Right	Two Year Olds and Three Year Olds	1	7	C	17	C	NA	NA	Free Play
Main	F- Right hall 1st Left	Three Year Olds	1	11	C	22	C	NA	NA	Circle Time
Main	G- Right Hall 2nd Left	Two Year Olds and Three Year Olds	1	6	C	20	C	NA	NA	Music
Main	H - 1st Left	Three Year Olds and Four Year Olds	1	12	C	22	C	NA	NA	Circle Time
Main	I - 2nd Left	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	9	C	21	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 152						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 152			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A Right Side	39	C

Comments

1-day letter and affidavit left at the center on this date.

Plan of Improvement: Developed This Date 06/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Ava Stuck, Program Official

Date

Twylah Tyner, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 07/31/2015	
Staff # 2	Met
Date of Hire: 04/16/2018	
Staff # 3	Met
Date of Hire: 08/19/2013	
Staff # 4	Met
Date of Hire: 02/22/2018	
Staff # 5	Met
Date of Hire: 01/01/2017	
Staff # 6	Met
Date of Hire: 07/31/2014	
Staff # 7	Met
Date of Hire: 05/21/2019	

Staff # 8 Date of Hire: 10/12/2017	Met
Staff # 9 Date of Hire: 02/04/2019	Met
Staff # 10 Date of Hire: 04/20/2010	Met
Staff # 11 Date of Hire: 01/08/2019	Met
Staff # 12 Date of Hire: 08/13/2012	Met
Staff # 13 Date of Hire: 09/04/2018	Met
Staff # 14 Date of Hire: 10/16/2018	Met
Staff # 15 Date of Hire: 04/24/2017	Met
Staff # 16 Date of Hire: 05/18/2011	Met
Staff # 17 Date of Hire: 04/25/2019	Met
Staff # 18 Date of Hire: 10/24/2018	Met
Staff # 19 Date of Hire: 07/01/2010	Not Met
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	
Staff # 20 Date of Hire: 04/23/2019	Met
Staff # 21 Date of Hire: 04/29/2010	Met
Staff # 22	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 1

Date of Hire: 11/16/1997

Staff # 23

Met

Date of Hire: 07/18/2018

Staff # 24

Met

Date of Hire: 10/06/2017

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Correction Deadline: 12/14/2018

Corrected on 6/19/2019

Previous citation observed to be corrected on this date.

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on review of staff records that one center employee did not have a new Comprehensive Records Check Determination.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will track expiration dates to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 6/19/2019

591-1-1-.33 Staff Training

Met

Correction Deadline: 1/4/2019

Corrected on 6/19/2019

Previous citation observed to be corrected on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.