



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/20/2019 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 12:45 PM

CCLC-32380

Woodlawn Preschool & Child Development

2220 Walton Way Augusta, GA 30904 Richmond County
 (706) 738-2546 woodlawnaugustaumc@gmail.com

Regional Consultant

Melyn Smith

Phone: (706) 855-3455
 Fax: (706) 434-7640
 melyn.smith@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/20/2019	Monitoring Visit	Good Standing	
09/10/2018	Licensing Study	Good Standing	
03/13/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Young Infants	Infants	2	6	C	8	C	NA	NA	Feeding,Nap,Dia pering,Floor Play
Main	B- Infants 2	Infants	1	4	C	8	C	NA	NA	Feeding,Nap,Floor Play
Main	C- Young Three's	Three Year Olds	2	17	C	17	C	NA	NA	Centers
Main	D- One's	One Year Olds	2	11	C	12	C	NA	NA	Lunch
Main	E- Older Infants	One Year Olds	2	8	C	8	C	NA	NA	Nap,Lunch
Main	F- Two's	Two Year Olds	2	15	C	17	C	NA	NA	Lunch
Main	G- Three's	Three Year Olds	1	13	C	18	C	NA	NA	Centers
Main	H- Four's	PreK	1	15	C	22	C	NA	NA	Centers
Main	I- After School		0	0	C	52	C	NA	NA	
Main	J- Afterschool	Four Year Olds	1	10	C	14	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 162			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 162			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- 3- School Age (B)	32	C
Main	PG- Infant/Toddler (A)	22	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Elaine Cupp, Program Official

Date

Melyn Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/20/2019 **VisitType:** Monitoring Visit

Arrival: 10:40 AM

Departure: 12:45 PM

CCLC-32380

Woodlawn Preschool & Child Development

2220 Walton Way Augusta, GA 30904 Richmond County
(706) 738-2546 woodlawnaugustaumc@gmail.com

Mailing Address
Same

Regional Consultant

Melyn Smith

Phone: (706) 855-3455
Fax: (706) 434-7640
melyn.smith@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 10/10/2018

Corrected on 3/20/2019

.06(4) - Previous citation corrected, based on observation, in that all bathrooms had operating exhaust fans on this date.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

Correction Deadline: 9/10/2018

Corrected on 3/20/2019

.25(13) - Previous citation corrected, based on observation, in that no hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that four of four swing chains were observed to be rusted on the school age playground on this date.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/3/2019

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Correction Deadline: 9/10/2018

Corrected on 3/20/2019

.13(2) - Previous citation corrected, based on review of records and staff statement, that the Center does not participate in field trips at this time. The director stated that staff will ensure that parental permission is dated for all future field trips.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records

Staff # 1	Met
Date of Hire: 02/26/2019	
Staff # 2	Met
Date of Hire: 08/26/2013	
Staff # 3	Met
Date of Hire: 05/23/2011	
Staff # 4	Met
Date of Hire: 05/23/2011	
Staff # 5	Met
Date of Hire: 05/23/2011	
Staff # 6	Met
Date of Hire: 02/13/2017	
Staff # 7	Met
Date of Hire: 09/16/2016	
Staff # 8	Met
Date of Hire: 07/26/2017	
Staff # 9	Met
Date of Hire: 03/04/2019	
Staff # 10	Met
Date of Hire: 04/27/2015	
Staff # 11	Met
Date of Hire: 02/06/2017	
Staff # 12	Met
Date of Hire: 10/28/2015	
Staff # 13	Met
Date of Hire: 08/04/2014	
Staff # 14	Met
Date of Hire: 08/08/2017	
Staff # 15	Met
Date of Hire: 11/09/2015	

Records Reviewed: 21**Records with Missing/Incomplete Components: 0**

Staff # 16	Met
Date of Hire: 12/09/2015	
Staff # 17	Met
Date of Hire: 02/06/2018	
Staff # 18	Met
Date of Hire: 12/07/2017	
Staff # 19	Met
Date of Hire: 08/28/2013	
Staff # 20	Met
Date of Hire: 06/13/2011	
Staff # 21	Met
Date of Hire: 05/23/2011	

Staff Credentials Reviewed: 21**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided one file for an employee hired since last visit.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.