



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/23/2020 **VisitType:** Follow-Up

Arrival: 10:00 AM

Departure: 11:30 AM

CCLC-32380

Woodlawn Preschool & Child Development

2220 Walton Way Augusta, GA 30904 Richmond County
 (706) 738-2546 woodlawnaugustaumc@gmail.com

Regional Consultant

Tiffany Carter

Phone: (404) 478-8047

Fax: (404) 478-8048

tiffany.carter@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/23/2020	Incident Investigation & Follow Up	Good Standing	
11/18/2020	Complaint Investigation by Phone	Good Standing	
07/29/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Young Infants	Infants	2	4	C	8	C	NA	NA	Nap
Main	B- Infants 2	Infants	2	8	C	8	C	NA	NA	Nap,Floor Play
Main	C- Young Three's	Three Year Olds	1	12	C	17	C	NA	NA	Centers
Main	D- One's	One Year Olds	2	9	C	12	C	NA	NA	Transitioning
Main	E- Older Infants	Infants	2	8	C	8	C	NA	NA	Transitioning
Main	F- Two's	Two Year Olds	2	9	C	17	C	NA	NA	Story
Main	G- Three's	Three Year Olds	1	10	C	18	C	NA	NA	Centers
Main	H- Four's	PreK	2	13	C	22	C	NA	NA	Music
Main	I- After School		0	0	C	52	C	NA	NA	
Main	J- Afterschool		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.: 162					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Playground Limitations			
Total # Children this Date: 73		Total Capacity @35 sq. ft.: 162			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- 3- School Age (B)	32	C
Main	PG- Infant/Toddler (A)	22	C

Comments

11/23/2020: The purpose of today's visit was to conduct a virtual incident investigation and to follow-up on previous visit. The Director stated that the Executive Order was followed at the center.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Elaine Cupp, Program Official

Date

Tiffany Carter, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Safety

591-1-1-.36 Transportation(CR)

Defer

Defer

591-1-1-.36(7)(c)2.-Deferred until next regulatory visit.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 2/24/2020

Defer

591-1-1-.36(7)(d)1.-Deferred until next regulatory visit.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 2/24/2020

Defer

591-1-1-.36(7)(d)2.-Deferred until next regulatory visit.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 2/24/2020

Staff Records

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 05/01/2020

Staff # 2 Met

Date of Hire: 02/10/2020

Staff # 3 Met

Date of Hire: 06/09/2020

Staff # 4 Met

Date of Hire: 08/19/2019

Staff # 5 Met

Date of Hire: 08/12/2019

Staff # 6 Met

Date of Hire: 02/08/2020

Staff # 7 Met

Date of Hire: 11/09/2015

Staff # 8 Met

Date of Hire: 08/28/2013

Staff # 9 Met

Date of Hire: 03/04/2019

Staff # 10 Met

Date of Hire: 08/26/2013

Staff # 11 Met

Date of Hire: 05/08/2019

Staff # 12 Met

Staff # 13 Met

Date of Hire: 06/30/2020

Staff # 14 Met

Date of Hire: 02/10/2017

Staff # 15 Met

Date of Hire: 05/04/2020

Staff # 16 Met

Date of Hire: 05/23/2011

Staff # 17	Met
Date of Hire: 08/04/2014	
Staff # 18	Met
Date of Hire: 12/09/2019	
Staff # 19	Met
Date of Hire: 04/02/2020	
Staff # 20	Met
Date of Hire: 10/28/2015	
Staff # 21	Met
Date of Hire: 12/07/2017	
Staff # 22	Met
Date of Hire: 06/01/2020	
Staff # 23	Met
Staff # 24	Met
Date of Hire: 10/19/2020	
Staff # 25	Met
Date of Hire: 03/13/2020	
Staff # 26	Met
Date of Hire: 05/26/2020	
Staff # 27	Met
Date of Hire: 04/27/2015	
Staff # 28	Met
Date of Hire: 08/16/2011	
Staff # 29	Met
Date of Hire: 02/13/2017	
Staff # 30	Met
Staff # 31	Met
Date of Hire: 05/23/2021	
Staff # 32	Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 33	Met
Date of Hire: 02/18/2019	
Staff # 34	Met
Date of Hire: 05/23/2011	
Staff # 35	Met
Date of Hire: 02/06/2018	
Staff # 36	Met
Date of Hire: 01/06/2020	
Staff # 37	Met
Date of Hire: 05/14/2020	

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records Check(CR)	Met
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Correction Deadline: 2/24/2017

Corrected on 11/23/2020

.09(1)(a) - Citation corrected on July 29, 2020.