



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/16/2017 **VisitType:** Incident Investigation & Follow Up **Arrival:** 8:50 AM **Departure:** 12:00 PM

CCLC-32321

Georgia Southern University Child Development Center

219 Forest Drive Statesboro, GA 30458 Bulloch County
 (912) 478-5809 mnordahl@georgiasouthern.edu

Regional Consultant

Kesha McNeal

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kesha.mcneal@decal.ga.gov

Mailing Address

P.O. Box 8021
 Statesboro, GA 30460

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2017	Incident Investigation & Follow Up	Good Standing	
04/12/2017	Licensing Study	Good Standing	
11/08/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Far Left Rm1027	Two Year Olds and Three Year Olds	5	12	C	18	C	NA	NA	Transitioning, Circle Time
Main	Left Rm1024	Three Year Olds and Four Year Olds	4	10	C	18	C	NA	NA	Circle Time, Transitioning
Main	Middle RM 1000	One Year Olds	4	7	C	12	C	NA	NA	Transitioning, Free Play
Main	Right Back RM 1002	Infants and One Year Olds	4	6	C	8	C	NA	NA	Floor Play, Transitioning
Main	Right Front Rm 1001	Two Year Olds	2	10	C	10	C	NA	NA	Floor Play, Transitioning, Free Play
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left	38	C
Main	Right	54	C
Main	Right Back	11	C

Comments

The purpose of this visit was to follow up previous rule citations. There were no rule citation associated with the previous visit. The center director provided fourteen files for employees hired since the last visit. A one day letter was left on this date.

Plan of Improvement: Developed This Date 10/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marianne Nordahl, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 7

Staff # 1 Met

Date of Hire: 02/01/2015

Staff # 2 Not Met

Date of Hire: 07/03/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3 Met

Staff # 4 Met

Date of Hire: 08/01/2017

Staff # 5 Not Met

Date of Hire: 07/17/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 6 Not Met

Date of Hire: 09/13/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 7 Met

Records Reviewed: 27**Records with Missing/Incomplete Components: 7**

Date of Hire: 02/10/2017

Staff # 8 Met

Date of Hire: 01/19/2016

Staff # 9 Met

Date of Hire: 08/23/2017

Staff # 10 Met

Date of Hire: 08/30/2170

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 06/03/2011

Staff # 12 Met

Staff # 13 Met

Date of Hire: 03/09/2015

Staff # 14 Met

Date of Hire: 04/10/2017

Staff # 15 Not Met

Date of Hire: 04/10/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 16 Met

Date of Hire: 03/08/2013

Staff # 17 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 18 Met

Date of Hire: 09/13/2016

Staff # 19 Met

Date of Hire: 01/09/2017

Staff # 20 Not Met

Date of Hire: 09/13/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Records Reviewed: 27**Records with Missing/Incomplete Components: 7**

Staff # 21 Date of Hire: 06/16/2011	Met
Staff # 22 Date of Hire: 05/23/2016	Met
Staff # 23 Date of Hire: 08/23/2016	Met
Staff # 24 Date of Hire: 08/01/2000	Met
Staff # 25 Date of Hire: 12/05/2016	Met
Staff # 26 Date of Hire: 10/08/2017	Not Met
<u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	
Staff # 27 Date of Hire: 09/06/2017	Met

Staff Credentials Reviewed: 27

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the consultant's review of records that seven of twenty- seven staff members did not submit both a fingerprint records check application and and fingerprints to an authorized fingerprinting site as required.

POI (Plan of Improvement)

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

Correction Deadline: 10/16/2017