



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/20/2017    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 12:35 PM

**CCLC-3228**

**Memorial Day School Day Care**

6500 Habersham Street Savannah, GA 31405 Chatham County  
 (912) 352-9302 ptrusis@memday.org

**Regional Consultant**

Kati Cosby

Phone: (912) 544-8606  
 Fax: (912) 544-9425  
 kati.cosby@dec.al.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/20/2017	Licensing Study	Good Standing	
09/19/2017	Complaint Closure	Good Standing	
08/18/2017	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	27		0	0	C	12	C	NA	NA	
I	44	Three Year Olds and Four Year Olds	3	16	C	21	C	NA	NA	Circle Time
I	46	One Year Olds	3	13	C	15	C	NA	NA	Free Play
I	47	Two Year Olds	2	11	C	13	C	NA	NA	Free Play
I	48	Infants	2	7	C	13	C	NA	NA	Feeding, Floor Play, Nap
I	49	Infants and One Year Olds	3	8	C	13	C	NA	NA	Feeding, Floor Play
I	Room 28		0	0	C	10	C	NA	NA	
			Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0				
II	11		0	0	C	13	C	NA	NA	
II	13		0	0	C	11	C	NA	NA	
II	14		0	0	C	11	C	NA	NA	
II	16		0	0	C	14	C	NA	NA	
II	17		0	0	C	11	C	NA	NA	
II	20	Two Year Olds	1	6	C	9	C	NA	NA	Outside
II	21	Two Year Olds	1	8	C	9	C	NA	NA	Outside
II	22		0	0	C	10	C	NA	NA	
II	23		0	0	C	9	C	NA	NA	
II	24		0	0	C	9	C	NA	NA	
II	25		0	0	C	9	C	NA	NA	
II	26		0	0	C	10	C	NA	NA	

Total Capacity @35 sq. ft.: 125					Total Capacity @25 sq. ft.: 0				
III	12		0	0	C	11	C	NA	NA
III	18		0	0	C	13	C	NA	NA
Total Capacity @35 sq. ft.: 24					Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69					Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
I	Lg. Playground	184	C
I	Sm. Playground	18	C

#### Comments

Plan of Improvement: Developed This Date 09/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Pam Trusis, Program Official

Date

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Kati Cosby, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Comment**

591-1-1-.03(2) - All Lesson Plans observed completed and up to date.

**Correction Deadline: 9/20/2017**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 8/18/2017**

**Corrected on 9/20/2017**

.25(13) - Previous citation was corrected in that all previous hazards were observed to be stored correctly on this date.

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on the consultant's observation that there was inadequate amount of resilient surface under the swings located on the left hand side of the play area, and under the red, and blue climbing structure located on the right front section.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 10/4/2017****Recited on 9/20/2017****Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Consultant discussed diapering requirements and procedures with staff.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Staff Remind Children Wash Hand

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed-Documentation/Procedures

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Observed-Pleasant Naptime Environment

**Staff Records****Records Reviewed: 19****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 05/05/2017

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Staff # 2	Met
Date of Hire: 07/19/2004	
Staff # 3	Met
Date of Hire: 08/01/2017	
Staff # 4	Met
Date of Hire: 04/02/2012	
Staff # 5	Met
Date of Hire: 09/16/2016	
Staff # 6	Met
Date of Hire: 01/23/2012	
Staff # 7	Met
Date of Hire: 06/07/2007	
Staff # 8	Met
Date of Hire: 08/29/2014	
Staff # 9	Not Met
Date of Hire: 02/06/2017	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing	
Staff # 10	Met
Date of Hire: 01/13/2017	
Staff # 11	Met
Date of Hire: 05/26/2016	
Staff # 12	Met
Date of Hire: 01/06/2015	
Staff # 13	Met
Date of Hire: 01/28/2008	
Staff # 14	Met
Date of Hire: 08/08/2016	
Staff # 15	Met
Date of Hire: 10/01/2004	
Staff # 16	Met

**Records Reviewed: 19****Records with Missing/Incomplete Components: 1**

Date of Hire: 10/30/2014

Staff # 17

Met

Date of Hire: 10/07/2016

Staff # 18

Met

Date of Hire: 12/12/2016

Staff # 19

Met

Date of Hire: 08/11/2014

**Staff Credentials Reviewed: 19****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

**Comment**

One new employee hired since last visit.

**591-1-1-.33 Staff Training****Defer****Technical Assistance**

591-1-1-.33(4) - Consultant provided technical assistance on first year training for new staff.

**Correction Deadline: 10/20/2017****Defer**

591-1-1-.33(5)- Consultant will review Annual Training upon completion of the 2017 calendar year.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

**Correction Deadline: 5/10/2017****591-1-1-.31 Staff(CR)****Met****Comment**

Lead staff education requirements

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision