



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/7/2018    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 8:00 AM    **Departure:** 12:25 PM

**CCLC-32172**

**Kids 'R' Kids #21**

3835 Johns Creek Parkway Suwanee, GA 30024 Forsyth County  
 (770) 476-3877 petra@krkjc.com

**Regional Consultant**

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/07/2018	Complaint Closure	Good Standing	
03/07/2018	Complaint Investigation & Monitoring Visit	Good Standing	
10/13/2017	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Gym 1	Five Year Olds	1	15	C	18	C	NA	NA	Transitioning
Main	Gym 2 Ga. Pre-k	PreK	2	20	C	30	C	NA	NA	Centers
Main	Suite 100	Infants	3	8	C	16	C	NA	NA	Floor Play, Feeding, Breakfast
Main	Suite 150	One Year Olds	2	8	C	16	C	NA	NA	Art
Main	Suite 200	One Year Olds and Two Year Olds	3	10	C	16	C	NA	NA	Centers
Main	Suite 250	Two Year Olds	2	15	C	22	C	NA	NA	Centers
Main	Suite 300	Three Year Olds	3	21	C	24	C	NA	NA	Circle Time
Main	Suite 350	Three Year Olds	2	15	C	24	C	NA	NA	Circle Time
Main	Suite 400	Four Year Olds	2	18	C	24	C	NA	NA	Circle Time
Main	Suite 450 Ga Pre-k		0	0	C	24	C	NA	NA	
Main	Suite 500 Private Pre-k	Four Year Olds	1	18	C	20	C	NA	NA	Clean Up, Centers
Total Capacity @35 sq. ft.: 234						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 148			Total Capacity @35 sq. ft.: 234			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler Playground	28	C
Main	Playground B Left	54	C


Main	Playground FT RT	35	C
Main	Playground RT BK/BK	119	C

**Comments**

The purpose of this visit was to complete a licensing study to follow up to the previous visit conducted on October 13, 2017.

Plan of Improvement: Developed This Date 03/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decalfga.gov](mailto:CCSRefutations@decalfga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decalfga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decalfga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decalfga.gov](mailto:qualityrated@decalfga.gov)

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Petra Ray, Program Official

Date

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Candace Gilbert, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Consultant observed equipment on larger playground to be blocked due to shade structure over the area to be in need of repair.

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

#### Food Service

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - Consultant discussed with provider making sure that infant feeding plans are followed closely.

**Comment**

Center menu meets USDA guidelines.

**Technical Assistance**

591-1-1-.15(8) - Consultant discussed modified diet standards with provider.

**Correction Deadline: 3/7/2018**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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**591-1-1-.07 Children's Health****Met****Correction Deadline: 10/13/2017****Corrected on 3/7/2018****.07(5) - Consultant observed previous citation to be corrected.**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures for consistent medication for chronic conditions.

**Comment**

Documentation for medication dispensing observed complete.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on consultant observation the center had an emergency plan in place but it did not meet the new guidelines.

**POI (Plan of Improvement)**

The Center will write or revise an emergency plan that includes all of the required items.

**Correction Deadline: 3/12/2018**

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**591-1-1-.27 Posted Notices****Met****Comment**

Please make sure that all required signs are posted and up to date.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete. Consultant observed field trip at the center.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Comment**

Consultant observed appropriate transportation for load and unload.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on consultant observation that mats in Suite 200, 250, 300, and 350 had covers that were ripped and torn.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 3/7/2018****Correction Deadline: 10/13/2017****Corrected on 3/7/2018****.30(2) - Consultant observed previous citation corrected.**

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**Staff Records**

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**Records Reviewed: 37****Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 02/22/2018

Staff # 2 Date of Hire: 08/13/2016	Met
Staff # 3 Date of Hire: 08/03/2014	Met
Staff # 4 Date of Hire: 01/18/2010	Met
Staff # 5 Date of Hire: 05/04/2015	Met
Staff # 6 Date of Hire: 08/10/2016	Met
Staff # 7 Date of Hire: 03/03/2016	Met
Staff # 8 Date of Hire: 05/15/2017	Met
Staff # 9 Date of Hire: 04/05/2017	Met
Staff # 10 Date of Hire: 09/12/2016	Met
Staff # 11 Date of Hire: 05/08/2017	Met
Staff # 12 Date of Hire: 06/23/2009	Met
Staff # 13 Date of Hire: 06/23/2009	Met
Staff # 14 Date of Hire: 09/04/2014	Met
Staff # 15 Date of Hire: 04/28/2017	Met
Staff # 16 Date of Hire: 01/28/2016	Met

Staff # 17 Date of Hire: 02/02/2018	Met
Staff # 18 Date of Hire: 06/05/2015	Met
Staff # 19 Date of Hire: 10/23/2017	Met
Staff # 20 Date of Hire: 05/09/2014	Met
Staff # 21 Date of Hire: 10/24/2016	Met
Staff # 22 Date of Hire: 08/05/2014	Met
Staff # 23 Date of Hire: 08/04/2016	Met
Staff # 24 Date of Hire: 11/10/2008	Met
Staff # 25 Date of Hire: 06/08/2017	Met
Staff # 26 Date of Hire: 01/29/2018	Met
Staff # 27 Date of Hire: 05/08/2017	Met
Staff # 28 Date of Hire: 02/22/2016	Met
Staff # 29 Date of Hire: 10/08/2008	Met
Staff # 30 Date of Hire: 05/06/2015	Met
Staff # 31 Date of Hire: 04/28/2016	Met



Staff # 32 Date of Hire: 05/07/2012	Met
Staff # 33 Date of Hire: 05/16/2015	Met
Staff # 34 Date of Hire: 02/13/2018 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing	Not Met
Staff # 35 Date of Hire: 08/13/2012	Met
Staff # 36 Date of Hire: 08/17/2016	Met
Staff # 37 Date of Hire: 06/09/2017	Met

**Staff Credentials Reviewed: 37**

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**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete kits observed in center and on vehicles.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training Not Met**

**Comment**

Documentation observed of required staff training.

**Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on consultant review of records one staff member did not have proof of orientation on file at the center.

**POI (Plan of Improvement)**

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

**Correction Deadline: 3/7/2018**

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Met

**Comment**

Consultant observed staff to follow all applicable laws and regulations.

**Correction Deadline: 3/7/2018**

**Staffing and Supervision**

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

**The following information is associated with a Complaint Investigation Visit:**

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

**Correction Deadline: 10/13/2017**

**Corrected on 3/7/2018**

**.08(6) - Consultant observed previous citation corrected.**

**Staffing and Supervision**

591-1-1-.32 Supervision(CR)

Met

**Correction Deadline: 10/13/2017**

**Corrected on 3/7/2018**

**.32(7) - Consultant observed appropriate supervision.**