



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/28/2018 **VisitType:** Monitoring Visit

**Arrival:** 9:20 AM

**Departure:** 12:30 PM

**CCLC-3195**

**Pinehurst Baptist Church Child**

4217 Saint Mary's Road Columbus, GA 31907 Muscogee County  
 (706) 689-8044 pinehurstbaptist@mchsi.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@decals.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/28/2018	Monitoring Visit	Good Standing	
04/24/2018	Incident Investigation Closure	Good Standing	
04/17/2018	Incident Investigation/Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2	Back room		0	0	C	7	C	NA	NA	
2	Entrance		0	0	C	5	C	NA	NA	
2	Left Room		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 173							
3	Front Kitchen		0	0	C	5	C	NA	NA	
3	Left Room		0	0	C	7	C	NA	NA	
3	Main		0	0	C	10	C	NA	NA	
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 173							
4	2nd Left	Three Year Olds	1	19	NC	12	NC	NA	NA	Homework
4	3rd Left	Four Year Olds	1	17	NC	13	NC	NA	NA	Transitioning
4	Flrst Left	Five Year Olds	1	15	C	17	C	NA	NA	Homework
4	Lunch Room	Three Year Olds	1	15	C	25	C	NA	NA	Transitioning, Homework
Total Capacity @35 sq. ft.: 67			Total Capacity @25 sq. ft.: 173							
I	Front Building I		0	0	C	36	C	50	C	
I	Room 2		0	0	C	5	C	NA	NA	
I	Room 3		0	0	C	6	C	NA	NA	
I	Room I		0	0	C	15	C	22	C	
Total Capacity @35 sq. ft.: 62			Total Capacity @25 sq. ft.: 173							

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Total # Children this Date: 66

Total Capacity @35 sq. ft.: 173

Total Capacity @25 sq.  
ft.: 173

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
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**Comments**

The consultant reviewed and discussed the compliance and determination worksheet on this date.

Plan of Improvement: Developed This Date 11/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/Regulations/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Beverly Law, Program Official

Date

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Penny Svenson, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

#### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were 19 children to one staff member in the third left classroom and the capacity was for 13 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 11/28/2018**

**Recited on 11/28/2018**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

The consultant discussed with the director that playgrounds are required to be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department and to ensure all fencing is monitored and this requirement is met.

**Correction Deadline: 11/28/2018**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no children enrolled in the program on this date that were required to be diapered.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Correction Deadline: 4/17/2018****Corrected on 11/28/2018****The correction was observed on this date.**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date.

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**Staff Records**

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**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 08/24/1998

Staff # 2

Met

Date of Hire: 08/27/2004

Staff # 3

Met

**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

Date of Hire: 12/07/1998

Staff # 4 Met

Date of Hire: 08/23/2011

Staff # 5 Met

Date of Hire: 11/02/2016

Staff # 6 Met

Date of Hire: 08/06/2018

Staff # 7 Met

Date of Hire: 08/18/2003

Staff # 8 Met

Date of Hire: 11/29/2016

Staff # 9 Met

Date of Hire: 09/15/2003

Staff # 10 Met

Date of Hire: 10/07/1996

Staff # 11 Met

Date of Hire: 04/04/1999

Staff # 12 Met

Date of Hire: 08/01/1973

**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met****Correction Deadline: 5/17/2018****Corrected on 11/28/2018****The correction was observed on this date.****591-1-1-.31 Staff(CR) Technical Assistance**

**Technical Assistance**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that there were 19 three-year-old children to one staff in the third left classroom in Building 4 and another staff member was required.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 11/28/2018**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.