



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/4/2020    **VisitType:** Licensing Study    **Arrival:** 11:00 AM    **Departure:** 1:15 PM

**CCLC-3113**

**KID'S TIME EARLY LEARNING CENTER, INC.**

3089 CAMPBELLTON ROAD, S.W. Atlanta, GA 30311 Fulton County  
 (404) 629-0710 ywogletree@yahoo.com

**Regional Consultant**

Lajuana Williams

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**Mailing Address**

3089 CAMPBELLTON ROAD, S.W.  
 ATLANTA, GA 30311

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/04/2020	Licensing Study	Good Standing	
08/02/2019	Complaint Investigation & Monitoring Visit	Good Standing	
08/02/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	A IL	Infants and One Year Olds	1	6	C	17	C	NA	NA	Floor Play, Nap, Transitioning
I	B 2L	One Year Olds and Two Year Olds	2	14	C	14	C	19	C	Lunch, Nap, Transitioning
I	C- 3L PRE-K	Four Year Olds	1	17	C	21	C	29	C	Lunch
I	D 4L		0	0	C	13	C	NA	NA	Not In Use
I	E 5L	Three Year Olds	2	17	C	17	C	24	C	Lunch
I	F 6L		0	0	C	18	C	25	C	Not In Use
I	G- REAR LEFT		0	0	C	4	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 104						Total Capacity @25 sq. ft.: 124				
II	H-MODULAR		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 20						Total Capacity @25 sq. ft.: 124				
Total # Children this Date: 54			Total Capacity @35 sq. ft.: 124			Total Capacity @25 sq. ft.: 124				

Building	Playground	Playground Occupancy	Playground Compliance
I	PGR	57	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Yvonne Ogletree, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 2/4/2020    **VisitType:** Licensing Study    **Arrival:** 11:00 AM    **Departure:** 1:15 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Comment**

No hazards observed accessible to children on this date.

**Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the carpet near the first table in modular was loose and was not flush to the floor posing a possible tripping hazard.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary.

**Correction Deadline: 3/5/2020**

591-1-1-.26 Playgrounds(CR) Met

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

**Comment**

Staff were observed to remind children to wash hands.

**Correction Deadline: 8/2/2019**

**Corrected on 2/4/2020**

**.17(2) - Previous cite corrected.**

591-1-1-.20 Medications(CR) N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures Met

**Comment**

591-1-1-.21(3) Please ensure fire drills are conducted and documented monthly and all emergency drills every six months. Complete documentation for 2019 observed this date.

**Correction Deadline: 2/9/2020**

**Safety**

591-1-1-.05 Animals N/A

**Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) N/A

**Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

**Comment**

Complete documentation of transportation observed. Please reviews authorization information with parent/guardians regularly to ensure information is accurate and up to date.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 04/05/1998	
Staff # 2	Met
Date of Hire: 05/17/2004	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 02/11/2015	
Staff # 6	Met
Date of Hire: 08/01/2003	

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**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Discussed naptime ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.