



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/17/2017 **VisitType:** Licensing Study **Arrival:** 2:40 PM **Departure:** 4:40 PM

CCLC-30940

Learning Bridge ASP @ Allgood Elementary

312 Hart Road Dallas, GA 30157 Paulding County
(770) 815-9016 lbpauling@gmail.com

Regional Consultant

Morgan Stahl

Phone: (770) 357-7042

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morgan.stahl@dec.al.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/17/2017	Licensing Study	Good Standing	
05/02/2017	Licensing Study	Good Standing	
10/03/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria	Five Year Olds and Six Year Olds and Over	7	90	C	95	C	NA	NA	Transitioning
Main	Gym		0	0	C	187	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 282			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 90			Total Capacity @35 sq. ft.: 282			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Field area	144	C

Comments

Plan of Improvement: Developed This Date 08/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Beth Black, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers,.08(k)-Keep center advised of change in Phone Numbers,.08(k)-Keep center advised of change in Work Locations,.08(k)-Keep center advised of change in Family Physicians

Child # 2

Not Met

"Missing/Incomplete Components"

.08(k)-Keep center advised of change in Phone Numbers,.08(k)-Keep center advised of change in Work Locations,.08(k)-Keep center advised of change in Family Physicians

Child # 3

Not Met

"Missing/Incomplete Components"

.08(k)-Keep center advised of change in Phone Numbers,.08(k)-Keep center advised of change in Work Locations,.08(k)-Keep center advised of change in Family Physicians,.08(a)-(f)-Parent Names, Work Numbers

Child # 4 Not Met

"Missing/Incomplete Components"

.08(k)-Keep center advised of change in Phone Numbers,.08(k)-Keep center advised of change in Work Locations,.08(k)-Keep center advised of change in Family Physicians

Child # 5 Not Met

"Missing/Incomplete Components"

.08(k)-Keep center advised of change in Phone Numbers,.08(k)-Keep center advised of change in Work Locations,.08(k)-Keep center advised of change in Family Physicians

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1)(c) requires Center Staff to maintain a file for each child that includes Parental acknowledgment of their responsibility for keeping Center advised of any significant changes in enrollment information concerning phone numbers, work locations, emergency contact, family physicians, etc. It was determined based on review of records that five of five children's records reviewed did not include the Parental acknowledgment.

POI (Plan of Improvement)

Center staff will obtain parental or guardian acknowledgement of responsibility to update enrollment information and maintain it on file for each child.

Correction Deadline: 8/17/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed-Fluff/Redistribute Surface

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Pre packaged snacks observed.

Correction Deadline: 8/17/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

The after school program does not provide care for diapered children.

Correction Deadline: 8/17/2017

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

Met

Comment

The after school program does not currently dispense medication.

Correction Deadline: 8/17/2017

Organization

591-1-1-.16 Governing Body & License

Met

Comment

2017 license observed.

Correction Deadline: 8/31/2017

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Technical Assistance

Reminder-Signs Posted/Up to Date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

Met

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The after school program does not provide care for infants and there is no designated rest time.

Correction Deadline: 8/27/2017

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 5

Staff # 1

Not Met

Date of Hire: 08/17/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 2

Met

Date of Hire: 08/01/2017

Staff # 3

Not Met

Date of Hire: 08/29/2014

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 4

Met

Date of Hire: 08/01/2017

Staff # 5

Not Met

Date of Hire: 08/01/2016

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 6

Not Met

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 7

Met

Date of Hire: 08/01/2017

Staff # 8

Not Met

Date of Hire: 08/06/2010

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 5/2/2017

Corrected on 8/17/2017

.09(1)(i) - Satisfactory records check determination observed for all staff.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that five employees did not complete health and safety training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/16/2017**Comment**

Please ensure newly hired staff complete health and safety training within 90 days of employment.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to follow all applicable laws.

Correction Deadline: 8/17/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision