



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/16/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:10 AM    **Departure:** 12:20 PM

**CCLC-3092**

**Ninth District Douglas Head Start**

3833 Longview Drive Douglasville, GA 30135 Douglas County  
 (770) 949-3717 mattie.mcclurkin@ndohs.org

**Regional Consultant**

Maranda Powell

Phone: (770) 357-9953  
 Fax: (678) 302-2432  
 laura.davis@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
08/16/2018	Monitoring Visit	Good Standing
03/27/2018	Monitoring Visit	Good Standing
08/11/2017	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	#1	Four Year Olds	2	19	C	28	C	NA	NA	Centers
Main	#2	Four Year Olds	2	17	C	27	C	NA	NA	Centers
Main	#3	Three Year Olds and Four Year Olds	2	18	C	27	C	NA	NA	Centers
Main	#4	Four Year Olds	2	19	C	27	C	NA	NA	Centers
Main	#5	Four Year Olds	2	18	C	27	C	NA	NA	Centers
Main	#6	Three Year Olds	2	15	C	27	C	NA	NA	Centers
Main	#7	Three Year Olds	2	15	C	27	C	NA	NA	Centers
Main	#8	Three Year Olds	2	18	C	27	C	NA	NA	Centers
Main	#9-Library		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 245						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 139			Total Capacity @35 sq. ft.: 245			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Head Start	129	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Mattie McClurkin, Program Official

Date

Maranda Powell, Consultant

Date



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### Findings Report

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#### CCLC-3092

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Same

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Proper resting requirements met

**Staff Records**

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**Records Reviewed: 22****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/09/2007	
Staff # 2	Met
Date of Hire: 06/25/2007	
Staff # 3	Met
Date of Hire: 10/11/1999	
Staff # 4	Met
Date of Hire: 07/23/2015	
Staff # 5	Met
Date of Hire: 08/10/2015	
Staff # 6	Met
Date of Hire: 01/10/2005	
Staff # 7	Met
Staff # 8	Met

**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 08/11/2007

Staff # 9 Met

Date of Hire: 09/17/2007

Staff # 10 Met

Date of Hire: 02/26/2001

Staff # 11 Met

Date of Hire: 07/18/2011

Staff # 12 Met

Date of Hire: 07/15/2017

Staff # 13 Met

Date of Hire: 07/25/2011

Staff # 14 Met

Date of Hire: 07/18/2005

Staff # 15 Met

Date of Hire: 11/30/1992

Staff # 16 Met

Date of Hire: 07/25/2016

Staff # 17 Met

Date of Hire: 08/19/1996

Staff # 18 Met

Date of Hire: 07/29/2014

Staff # 19 Met

Date of Hire: 07/20/2018

Staff # 20 Met

Date of Hire: 07/23/2018

Staff # 21 Met

Date of Hire: 05/22/2019

Staff # 22 Met

Date of Hire: 07/21/2008

**Staff Credentials Reviewed: 22**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Lead staff requirements met at this time.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.